

BOARD OF FIRE COMMISSIONERS
MOUNT HOLLY FIRE DISTRICT NO. 1

Resolution No. 2026-37

RESOLUTION APPOINTING COLLEEN HARGROVE AS ADMINISTRATOR

WHEREAS, the Board of Fire Commissioners is a body corporate established pursuant to N.J.S.A. 40A:14-70, with all the powers, duties, and functions that are usual and necessary for carrying out its governmental functions;

WHEREAS, N.J.S.A. 40A:14-81.1 expressly authorizes the Board to appoint individuals to paid positions within the Fire District, as well as to determine the compensation and terms and conditions of employment for such individuals by Resolution; and

WHEREAS, the Board is contemporaneously in the process of creating the position of Administrator by separate Resolution to meet some critical and immediate needs of the Fire District; and

WHEREAS, after having reviewed the experience and credentials of Colleen Hargrove, the Board believes that Hargrove is well suited to immediately fill the position of Administrator on a temporary basis while the Board continues to evaluate the strengths, needs, and overall structure of the Fire District's current organization; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Fire Commissioners of Fire District No. 1, Township of Mount Holly, County of Burlington, State of New Jersey, that Colleen Hargrove is hereby appointed to the position of Administrator of the Fire District as of the effective date of this Resolution, contingent upon all of the following conditions being met:

1. The Board's final approval of Resolution No. 2026-37 establishing the position of Administrator; and
2. Hargrove securing a bond in the amount of \$100,000, at the Board's expense, and timely providing proof of the same, such that she is able to execute those job duties and responsibilities involving the receipt, custody of expenditure of public funds in accordance with N.J.S.A. 40A:5-34; and
3. Hargrove executing an employment contract with the Board setting her compensation at a rate no greater than sixty dollars (\$60.00) per hour, limiting her hours to no more than ten (10) hours per week unless she receives written authorization in advance from the Chairman of the Board, and terminating her temporary appointment no later than December 31, 2026; and

BE IT FURTHER RESOLVED, that upon the effective date of this Resolution, the Chairman is authorized to execute the Employment Contract for Hargrove's temporary employment as Administrator that is attached hereto and incorporated by reference as though fully set forth herein; and

BE IT FURTHER RESOLVED, that this Resolution shall become effective upon satisfaction of all conditions set forth in N.J.S.A. 40:A-81.1, including, but not limited to, publication of this Resolution in a newspaper with substantial circulation and final adoption of this Resolution by the Board at a subsequent meeting following such publication, at which members of the public have an opportunity to be heard and ask questions concerning this Resolution.

ADOPTED at a meeting of the Board of Fire Commissioners of Fire District No.1, Township of Mount Holly, County of Burlington on September 28, 2026.

RECORDED VOTE

Member	Motion	Second	Aye	Nay	Abstain	Absent	Recused
Jules Thiessen		X	X				
Nicole Saucier					X		
June Gaskill						X	
Jeena Sheppard	X		X				
Rosemarie Logue			X				

CERTIFICATION

I, JULE THIESSEN, ^{Chairman} ~~Clerk~~ of the Board of Fire Commissioners of Fire District No. 1, Township of Mount Holly, County of Burlington, State of New Jersey, do hereby certify that the foregoing is a true conformed and compared copy of an original Resolution now on file and of record in the District office which was duly adopted at a public meeting held on the **28th Day of September 2026**.

I do further certify that the said Board of Fire Commissioners of Fire District No.1, Township of Mount Holly, County of Burlington, State of New Jersey, is composed of five (5) members and that 4 members were present and 3 members voted affirmatively for the adoption of the Resolution and 0 member(s) voted against the adoption of the Resolution.

The undersigned further certifies that the above Resolution has not been repealed or amended and remains in full force and effect.

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IN WITNESS WHEREOF, I have hereunto set my hand and seal of said Board of Fire Commissioners of Fire District No.1, Township of Mount Holly, County of Burlington, State of New Jersey, on this **28th Day of September 2026**.



~~CLERK~~ *Julie T. Fresser*
Chairman

Board of Fire Commissioners
Fire District No. 1
Township of Mount Holly