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| <b>SCANNED</b> |    |
| Date           | By |

**RESOLUTION NO. 2025-046**

**RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN  
CONTRACT FOR INTERIM SOLICITOR**

**WHEREAS**, the Board of Fire Commissioners ("Board") of Mount Holly Fire District No. 1 ("District") has a need to acquire the goods or services to be provided hereunder as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4* or *20.5*, as applicable; and,

**WHEREAS**, the value of the acquisition may exceed \$17,500; and

**WHEREAS**, the anticipated term of this contract is three (3) months, pending the Board of Fire Commissioners' ("Board") anticipated procurement and appointment of a Solicitor in December 2025;

**WHEREAS**, in August 2025, Brown & Connery, LLP submitted a proposal to provide legal services to the Board as Conflict Counsel;

**WHEREAS**, the proposal submitted by Brown & Connery, LLP sets forth and describes its experience and capability to provide the legal services that are required of a Solicitor to the Board and the District; and

**WHEREAS**, Brown & Connery, LLP has completed and submitted a Business Entity Disclosure Certification which certifies that they or any of their employees have not made any reportable contributions to a political or candidate committee in the Township of Mount Holly in the previous one year, and that the contract will prohibit them from making any reportable contributions through the term of the contract; and

**WHEREAS**, the proposal submitted by Brown & Connery, LLP includes all other forms and documents as required for this interim appointment.

**NOW THEREFORE, BE IT RESOLVED**, that the Chairman of the Board of Commissioners is hereby authorized to execute a Professional Services Agreement with Brown & Connery, LLP to serve as Interim Solicitor to the Board for an anticipated term of three (3) months;

**BE IT FURTHER RESOLVED** that the aforementioned Business Disclosure Entity Certification be placed on file with this Resolution;

**BE IT FURTHER RESOLVED** that the Board Secretary shall publish such notice as required under the law. This appointment is made without competitive bidding as professional services under the provisions of the Local Public Contracts Law, as provided in *N.J.S.A. 40A:11-5*.



### Board of Commissioners Recorded Vote

| Member          | Motion | Second | Aye | Nay | Abstain | Absent |
|-----------------|--------|--------|-----|-----|---------|--------|
| Joshua Brown    | X      |        | X   |     |         |        |
| June Gaskill    |        | X      | X   |     |         |        |
| Rosemarie Logue |        |        | X   |     |         |        |
| Nicole Saucier  |        |        | X   |     |         |        |
| Jeena Sheppard  |        |        |     | X   |         |        |

### CERTIFICATION

I, **JEENA SHEPPARD**, Clerk of the Board of Fire Commissioners of Fire District No. 1, Township of Mount Holly, County of Burlington, State of New Jersey, do hereby certify that the foregoing is a true conformed and compared copy of an original Resolution now on file and of record in the District office which was duly adopted at a public meeting held on the **19th day of September, 2025**.

I do further certify that the said Board of Fire Commissioners of Fire District No. 1, Township of Mount Holly, County of Burlington, State of New Jersey, is composed of - **5** - members and that **5** - members were present and **4** - members voted affirmatively for the adoption of the Resolution and **1** - member(s) voted against the adoption of the Resolution.

The undersigned further certifies that the above Resolution has not been repealed or amended and remains in full force and effect.

**IN WITNESS WHEREOF**, I have hereunto set my hand and seal of said Board of Fire Commissioners of Fire District No. 1, Township of Mount Holly, County of Burlington, State of New Jersey, on this **19th day of September 2025**.

**JEENA SHEPPARD, CLERK**  
Board of Fire  
Commissioners Fire  
District No. 1  
Township of Mount  
Holly