

**BOARD of FIRE COMMISSIONERS
MOUNT HOLLY FIRE DISTRICT No. 1**

*Meeting Minutes
Tuesday, September 5, 2023
37 Washington Street
7:00pm*

Call to Order:

Vice Chairman Fajgier called the September 5, 2023 meeting of the Board of Fire Commissioners of Mount Holly Fire District No. 1 to order at 7:00 PM.

Statement of Adequate Notice:

Director Donnelly read the following statement aloud:

Statement of Adequate Notice:

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and the right to attend all meetings of public bodies at which any business affecting the public's interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 1 has caused notice of this meeting to be given by having the date, time, place, and agenda to the extent known thereof posted as follows:

- Published in the Burlington County Times on January 31, 2023.
- Published in the Courier Post on January 31, 2023.
- Forwarded to the Municipal Clerk for posting on January 27, 2023.
- Posted in the Fire District Administration Office.
- Posted at the Good Intent Fire Company
- Posted on the Official Fire District Website.

The Notice set forth that formal action may be taken.

Roll Call:

Present: Vice Chairman Fajgier, Commissioner Sheppard, Commissioner Saucier,

Absent: Chairman McIlwee, Commissioner Brown

Staff & Professionals: Director Donnelly, Clerk Brooks

Pledge of Allegiance & Moment of Silence:

Vice Chairman Fajgier requested that all present stand for the Pledge of Allegiance and remain standing for a moment of silence.

Approval of Meeting Minutes:

August 1, 2023 Board of Fire Commissioners Meeting

Commissioner Saucier offered a motion to approve the meeting minutes of August 1, 2023, as presented. Commissioner Sheppard provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Sheppard, Saucier, Fajgier

Nay:

Approval of Vouchers:

As prepared and presented.

Commissioner Saucier offered a motion to approve the payment of vouchers, as presented. Commissioner Sheppard provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Sheppard, Saucier, Fajgier

Nay:

Matters Presented by the Public:

JS – Commented on the fire response to Cherry Street

MTF – Inquired as to why there were out of town firefighters sitting out front of the firehouse during the Cherry Street fire instead of being allowed in the station. Mutual Aid and cover responses were explained to the public by the Director.

CS – 9/11 remembrance ceremony to be held at the Municipal Building at 10:00am.

Old Business:

Relief project update

Director Donnelly provided an update as to the status of the project, outstanding items, payments withheld, and projected move-in. He anticipates that the members will start moving in within the month.

New Business:

Membership

Courtney Catrillo

Keith Salzman

Nick Wiggin

Commissioner Saucier offered a motion to approve the membership of the aforementioned candidates. Commissioner Sheppard provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Sheppard, Saucier, Fajgier
Nay:

Resolution 2023-5: Resolution Authorizing Disposal of Surplus Equipment

Commissioner Saucier offered a motion to approve the disposal of surplus equipment. Commissioner Sheppard provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Sheppard, Saucier, Fajgier
Nay:

Matters to be Presented by the Director:

Director Donnelly stated the need to enter into Executive for discussion of personnel and contracts. He anticipates a discussion of 45 minutes with no formal action being taken upon return.

Resolution 2023-6: Resolution Authorizing Executive Session

Commissioner Saucier offered a motion to enter into Executive Session. Commissioner Sheppard provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Sheppard, Saucier, Fajgier
Nay:

The Board adjourned to Executive at 7:20pm.

During Executive Session, a service provision agreement with Westampton Township was discussed as was future staffing of the Fire Prevention Bureau.

Commissioner Saucier offered a motion to exit Executive Session and return to the public meeting. Commissioner Sheppard provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Sheppard, Saucier, Fajgier
Nay:

The public meeting was reconvened at 8:10pm.

Matters to be Presented by the Solicitor:

No report

Matters to be Presented by the Board:

Commissioner Sheppard congratulated the new members in attendance and was excited for the influx of new members recently.

Commissioner Saucier and Vice Chairman Fajgier echo the comments of Commissioner Sheppard.

Next Meetings:

With no additional items being presented, Chairman McIlwee announced the next meetings of the Board as follows:

Meeting: Board of Fire Commissioners
Date: Tuesday, October 3, 2023
Time: 7:00pm
Location: 37 Washington Street, Mount Holly, NJ 08060

Meeting: Board of Fire Commissioners
Date: Wednesday, November 8 2023
Time: 7:00pm
Location: TBD, Mount Holly, NJ 08060

Adjournment:

Lacking additional business or discussion presented for consideration, Commissioner Saucier offered a motion for adjournment. Commissioner Brown provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Sheppard, Saucier, Brown, Fajgier, McIlwee
Nay:

The meeting was adjourned by Chairman McIlwee at 8:13pm.

Respectfully submitted,

Nicole Saucier, Secretary
(As prepared by Director Donnelly)