

**BOARD of FIRE COMMISSIONERS
MOUNT HOLLY FIRE DISTRICT No. 1**

*Meeting Minutes
Tuesday, June 6, 2023
37 Washington Street
7:00pm*

Call to Order:

Commissioner Brown called the June 6, 2023 meeting of the Board of Fire Commissioners of Mount Holly Fire District No. 1 to order at 7:10 PM.

Statement of Adequate Notice:

Director Donnelly read the following statement aloud:

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and the right to attend all meetings of public bodies at which any business affecting the public's interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 1 has caused notice of this meeting to be given by having the date, time, place, and agenda to the extent known thereof posted as follows:

- Published in the Burlington County Times on January 31, 2023.
- Published in the Courier Post on January 31, 2023.
- Forwarded to the Municipal Clerk for posting on January 27, 2023.
- Posted in the Fire District Administration Office.
- Posted at the Good Intent Fire Company
- Posted on the Official Fire District Website.

The Notice set forth that formal action may be taken.

Roll Call:

Present: Commissioner Sheppard, Commissioner Saucier, Commissioner Brown

Absent: Vice Chairman Fajgier, Chairman McIlwee

Staff & Professionals: Director Donnelly, Clerk Brooks

Pledge of Allegiance & Moment of Silence:

Commissioner Brown requested that all present stand for the Pledge of Allegiance and remain standing for a moment of silence for our departed member, Kathy Smith.

Approval of Meeting Minutes:

May 2, 2023 Board of Fire Commissioners Meeting

Commissioner Sheppard offered a motion to approve the meeting minutes of May 2, 2023, as presented. Commissioner Saucier provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Sheppard, Saucier, Brown

Nay:

Approval of Vouchers:

As prepared and presented.

Commissioner Saucier offered a motion to approve the vouchers for April, May, and June, as presented. Commissioner Sheppard provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Sheppard, Saucier, Brown

Nay:

Matters Presented by the Public:

JS – advised the BOFC that he had provided information for a Jr. Firefighter program. The Director and counsel will be reviewing and advising the Chief.

TF – advised the BOFC that District FFs work for the Township and are being released for incident response. This can assist with staffing and response issues. He also states that the application process needs to be more timely as we might be losing applicants. Would like to know why there was a delay in W/C report of injury. Request that the BOFC investigate.

LP – members of the RFC should have access to the new firehouse. Need to increase recruitment for firefighters and fire police. In the 90's, members recruited from schools and that seemed to help numbers. The powers to be want a paid department.

PC – the Mount Holly Women's League would like to donate a bench. Commissioner Brown stated that the District would be interested. PC will let them know.

Old Business:

Relief project update

Director Donnelly provided an update for the project. The GC is awaiting replacement of several access control items which are affecting critical access points in the building. Once received, they will be reinstalled and reprogrammed. There is also an ongoing issue with the suppression system which needs to be mitigated. Upon receipt of furnishings and completion of major punch list items, we will be ready to transfer services to the building.

Union Fire Company

Director Donnelly reported that the auditor will be meeting with executive members of the Union Fire Company following completion of the District audit.

New Business:

None

Matters to be Presented by the Director:

None

Matters to be Presented by the Solicitor:

No report

Matters to be Presented by the Board:

No business presented for consideration or discussion.

Next Meetings:

With no additional items being presented, Commissioner Brown announced the next meetings of the Board as follows:

Meeting: Board of Fire Commissioners
Date: Wednesday, July 5, 2023
Time: 7:00pm
Location: 37 Washington Street, Mount Holly, NJ 08060

Meeting: Board of Fire Commissioners
Date: Tuesday, August 1, 2023
Time: 7:00pm
Location: 37 Washington Street, Mount Holly, NJ 08060

Adjournment:

Lacking additional business or discussion presented for consideration, Commissioner Saucier offered a motion for adjournment. Commissioner Sheppard provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Sheppard, Saucier, Brown

Nay:

The meeting was adjourned by Commissioner Brown at 7:30pm.

Respectfully submitted,

Nicole Saucier, Secretary

(As prepared by Director Donnelly)