

**BOARD of FIRE COMMISSIONERS
MOUNT HOLLY FIRE DISTRICT No. 1**

*Meeting Agenda – Board Reorganization
Wednesday, December 7, 2022
37 Washington Street
7:00pm*

Note: The items contained within this agenda are those presented for discussion as of the date and time of publication of the agenda. Other items may be added to the agenda with consent of the Board.

Call to Order:

Statement of Adequate Notice:

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and the right to attend all meetings of public bodies at which any business affecting the public's interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 1 has caused notice of this meeting to be given by having the date, time, place, and agenda to the extent known thereof posted as follows:

- Published in the Burlington County Times on December 19, 2021.
- Published in the Courier Post on December 19, 2021.
- Forwarded to the Municipal Clerk for posting on December 2, 2021.
- Posted in the Fire District Administration Office.
- Posted on the Official Fire District Website.

The Notice set forth that formal action may be taken.

Roll Call:

Pledge of Allegiance & Moment of Silence:

Oath of Office:

Commissioner Joshua Brown

Reorganization of the Board:

Appointment of Committees by the Chairperson:

Approval of Meeting Minutes:

November 2, 2022 Board of Fire Commissioners Meeting

Approval of Monthly District Reports:

Fire Chief

Approval of Vouchers:

As prepared and presented.

Matters Presented by the Public:

(Members of the public may raise their hand and be recognized, then state their name and address for the record):

New Business:

Consent Agenda: Resolution 2022-12 thorough 2022-25

(Items listed on the consent agenda are considered routine and may be acted upon by a singular motion of the Board)

Resolution 2022-12 Resolution authorizing line item transfers in the 2022 budget.

Resolution 2022-13 Resolution Establishing 2023 Meeting Dates

Resolution 2022-14 Resolution Designating Official Newspapers for 2023

(Resolution designates the Burlington County Times and Courier Post as the Official Newspapers of the Mount Holly Fire District)

Resolution 2022-15 Resolution Designating Official Depository

(Resolution establishes T.D. Bank as the official depository of the Mount Holly Fire District)

Resolution 2022-16 Resolution Authorizing Qualified Purchasing Agent

(Resolution authorizes Ryan Donnelly to act as the Qualified Purchasing Agent for the Mount Holly Fire District)

Resolution 2022-17 Resolution Designating Pension Officers

(Resolution authorizes Ryan Donnelly as the Certifying Officer and Joshua Brown as the Supervisor for Certifying Officer for NJ State pension programs)

Resolution 2022-18 Resolution Authorizing Payment of Claims

(Resolution authorizes Ryan Donnelly to direct payment of claims to ensure continuity of operations)

Resolution 2022-19 Resolution Authorizing Administrative Salaries

(Resolution authorizes salaries of administrative personnel)

Resolution 2022-20 Resolution Authorizing Agreement for Medical Services

(Resolution authorizes agreement with Virtua for occupational health services)

Resolution 2022-21 Resolution Appointing District Auditor

(Resolution appoints and authorizes agreement with Gerwin K. Bauer of Mohel Elliott Bauer & Gass as District Auditor by a non-fair and open process)

Resolution 2022-22 Resolution Authorizing Contract for Legal Services

(Resolution authorizes contract with Kate Sendzik-Haines of Sendzik & Sendzik to provide legal services for 2023 by a non-fair and open process)

Resolution 2022-23 Resolution Establishing Mount Holly Fire District properties as “Smoke and Tobacco Free”

(Resolution establishes that all properties owned and leased by the District will comply with State Law and furthers that portions of properties not covered by the Law will be designated as “Smoke, Tobacco, and Vape Free”)

Resolution 2022-24 Resolution Authorizing the Renewal of an Interlocal Service Agreement

(Resolution authorizes the renewal of an Agreement with Lumberton Township for Vehicle Maintenance services)

Resolution 2022-25 Resolution Authorizing Membership in a Mutual Aid and Assistance Agreement with Participating Units

Resolution 2022-26: Resolution Approving Temporary 2023 Budget

(Resolution approves the 2021 by title and sets date for public hearing and adoption as Wednesday, December 15, 2022)

Old Business:

Relief project update

Matters to be Presented by the Director:

2023 Budget Update

Matters to be Presented by the Solicitor:

Matters to be Presented by the Board:

Next Meetings:

Meeting: Budget

Date/Time/Loc: TBD

Meeting: Board of Fire Commissioners

Date: Tuesday, January 3, 2023

Time: 7:00pm

Location: 37 Washington Street, Mount Holly, NJ 08060

Adjournment: