

**BOARD of FIRE COMMISSIONERS
MOUNT HOLLY FIRE DISTRICT No. 1**

*Meeting Minutes
Wednesday, September 7, 2022
37 Washington Street
7:00pm*

Call to Order:

Chairman McIlwee called the September 7, 2022 meeting of the Board of Fire Commissioners of Mount Holly Fire District No. 1 to order at 7:10 PM.

Statement of Adequate Notice:

Director Donnelly read the following statement aloud:

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and the right to attend all meetings of public bodies at which any business affecting the public's interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 1 has caused notice of this meeting to be given by having the date, time, place, and agenda to the extent known thereof posted as follows:

- Published in the Burlington County Times on December 19, 2021.
- Published in the Courier Post on December 19, 2021.
- Forwarded to the Municipal Clerk for posting on December 2, 2021.
- Posted in the Fire District Administration Office.
- Posted on the Official Fire District Website.

The Notice set forth that formal action may be taken.

Roll Call:

Present: Commissioner Saucier, Commissioner Brown, Vice Chairman Fajgier, Chairman McIlwee

Absent: Commissioner Sheppard

Staff & Professionals: Director Donnelly, Clerk Brooks, Clerk Mangan

Pledge of Allegiance & Moment of Silence:

Chairman McIlwee requested that all present stand for the Pledge of Allegiance and remain standing for a moment of silence for our departed members and those lost in the line of duty.

Matters Presented by the Public:

No members of the public wished to address the Board.

Approval of Minutes:

August 3, 2022 BOFC Meeting

Commissioner Brown offered a motion to approve the meeting minutes of August 3, 2022, as presented. Vice Chairman Fajgier provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Saucier, Brown, Fajgier, McIlwee
Nay:

Approval of Monthly District Reports:

Fire Chief

Commissioner Saucier offered a motion to approve the report of the fire chief for the month of July, as presented. Vice Chairman Fajgier provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Saucier, Brown, Fajgier, McIlwee
Nay:

Approval of Vouchers:

As prepared and presented.

There were no questions to the vouchers presented for payment. Commissioner Saucier offered a motion to approve the vouchers as presented. Vice Chairman Fajgier provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Saucier, Brown, Fajgier, McIlwee
Nay:

Old Business:

Relief Project update

Director Donnelly reported on the status of the Relief project. Schedule for occupancy has been pushed back to the end of October as utility connections have continued to delay the project schedule.

New Business:

Resolution 2022-8 Resolution Accepting Annual Audit and Authorizing Publication

Following presentation and explanation of the Resolution by Director Donnelly, Commissioner Brown offered a motion to approve the Resolution. Commissioner Saucier provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Saucier, Brown, Fajgier, McIlwee
Nay:

Resolution 2022-9 Resolution Certifying Audit Compliance

Following presentation and explanation of the Resolution by Director Donnelly, Commissioner Brown offered a motion to approve the Resolution. Commissioner Saucier provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Saucier, Brown, Fajgier, McIlwee

Nay:

Matters to be Presented by the Director:

Director Donnelly thanked those involved with the preparation of the annual MHFD audit. He advised the Board that 2023 budget preparation is underway.

Matters to be Presented by the Solicitor:

No report.

Matters to be Presented by the Board:

Chairman McIlwee asked if any members of the Board had any items for discussion or presentation. With no additional items being presented, Chairman McIlwee announced the next meetings of the Board as follows:

Next Meetings:

Meeting: Board of Fire Commissioners
Date: Wednesday, October 5, 2022
Time: 7:00pm
Location: 37 Washington Street, Mount Holly, NJ 08060

Meeting: Board of Fire Commissioners
Date: Wednesday, November 2, 2022
Time: 7:00pm
Location: 37 Washington Street, Mount Holly, NJ 08060

Adjournment:

Lacking additional business or discussion presented for consideration, Commissioner Brown offered a motion for adjournment. Commissioner Saucier provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Saucier, Brown, Fajgier, McIlwee

Nay:

The meeting was adjourned by Chairman McIlwee at 7:24pm.

Respectfully submitted,

Nicole Saucier, Secretary
(As prepared by Director Donnelly)