

**BOARD of FIRE COMMISSIONERS
MOUNT HOLLY FIRE DISTRICT No. 1**

*Meeting Minutes
Wednesday, March 2, 2022
37 Washington Street
7:00pm*

Call to Order:

Vice Chairman Fajgier called the March 2, 2022 meeting of the Board of Fire Commissioners of Mount Holly Fire District No. 1 to order at 7:05 PM.

Statement of Adequate Notice:

Director Donnelly read the following statement aloud:

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and the right to attend all meetings of public bodies at which any business affecting the public's interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 1 has caused notice of this meeting to be given by having the date, time, place, and agenda to the extent known thereof posted as follows:

- Published in the Burlington County Times on December 19, 2021.
- Published in the Courier Post on December 19, 2021.
- Forwarded to the Municipal Clerk for posting on December 2, 2021.
- Posted in the Fire District Administration Office.
- Posted on the Official Fire District Website.

The Notice set forth that formal action may be taken.

Roll Call:

Present: Commissioner Sheppard, Commissioner Saucier, Commissioner Brown, Vice Chairman Fajgier

Absent: Chairman McIlwee

Staff & Professionals: Director Donnelly, Clerk Brooks, Clerk Mangan

Pledge of Allegiance & Moment of Silence:

Vice Chairman Fajgier requested that all present stand for the Pledge of Allegiance and remain standing for a moment of silence for our departed members and those lost in the line of duty.

Matters Presented by the Public:

No members of the public wished to address the Board.

Approval of Minutes:

February 2, 2022 BOFC Meeting

Commissioner Saucier offered a motion to approve the meeting minutes of February 2, 2022, as presented. Commissioner Sheppard provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Sheppard, Saucier, Brown, Fajgier

Nay:

Approval of Monthly District Reports:

Chief Apparatus Officer (Not prepared)

Fire Official (Not prepared)

Fire Chief

Commissioner Sheppard offered a motion to approve the report of the Fire Chief as read by Director Donnelly. Commissioner Saucier provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Sheppard, Saucier, Brown, Fajgier

Nay:

Approval of Vouchers:

As prepared and presented.

Commissioner Brown offered a motion to approve the vouchers as presented. Commissioner Saucier provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Sheppard, Saucier, Brown, Fajgier

Nay:

Old Business:

Relief Project update

Director Donnelly reported on the status of the Relief project, including the ongoing issue with natural gas service (PSE&G).

New Business:

Resolution 2022-6 (1st Reading): Resolution amending Chapter 128, “Fire Prevention Code” of the Township of Mount Holly. Amends the fee schedule for Inspection for Certificate of Smoke Detector and Carbon Monoxide Alarm and Portable Fire Extinguisher Compliance

Commissioner Saucier offered a motion to approve Resolution 2022-6 on first reading. Commissioner Sheppard provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Sheppard, Saucier, Brown, Fajgier
Nay:

The second reading and public hearing will occur on Wednesday, April 6, 2022.

Matters to be Presented by the Director:

Operational deficiencies

Work session dates

Director Donnelly discussed the anticipated contract for relocation of the historic firehouse at the Relief Project site. The only responsive contractor is submitting a proposal for services and Director Donnelly requests that the Board grant him the authority to enter into a contract for services if the proposal submitted is valued under \$44,000 given the timely nature of the project. Following the request and subsequent discussion, Commissioner Saucier provided a motion to authorize the Director to enter into a contract, if under \$44,000. Commissioner Sheppard provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Sheppard, Saucier, Brown, Fajgier
Nay:

Director Donnelly initiated discussion regarding the deficiencies present in fire operations, specifically manpower and response. He advised the Board that there is a need to evaluate options with respect to staffing and incident response as membership numbers are down and calls for service are not decreasing. He requested that the Board members provide dates for a potential work session to discuss the issues and possible solutions with the membership and officers present.

Matters to be Presented by the Solicitor:

No report.

Matters to be Presented by the Board:

Vice Chairman Fajgier asked if any members of the Board had any items for discussion or presentation. With no additional items being presented, Vice Chairman Fajgier announced the next meetings of the Board as follows:

Next Meetings:

Meeting: Board of Fire Commissioners
Date: Wednesday, April 6, 2022
Time: 7:00pm
Location: 37 Washington Street, Mount Holly, NJ 08060

Meeting: Board of Fire Commissioners
Date: Wednesday, May 4, 2022
Time: 7:00pm
Location: 37 Washington Street, Mount Holly, NJ 08060

Adjournment:

Lacking additional business or discussion presented for consideration, Commissioner Sheppard offered a motion for adjournment. Commissioner Saucier provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Sheppard, Saucier, Brown, Fajgier

Nay:

The meeting was adjourned by Vice Chairman Fajgier at 8:07pm.

Respectfully submitted,

Nicole Saucier, Secretary
(As prepared by Director Donnelly)