

**BOARD of FIRE COMMISSIONERS
MOUNT HOLLY FIRE DISTRICT No. 1**

*Meeting Minutes
Wednesday, August 4, 2021
37 Washington Street
7:30pm*

Call to Order:

Chairman McIlwee called the August 4, 2021 meeting of the Board of Fire Commissioners of Mount Holly Fire District No. 1 to order at 7:30 PM.

Statement of Adequate Notice:

Director Donnelly read the following statement of compliance aloud:

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and the right to attend all meetings of public bodies at which any business affecting the public's interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 1 has caused notice of this meeting to be given by having the date, time, place, and agenda to the extent known thereof posted as follows:

- Published in the Burlington County Times on July 22, 2021.
- Published in the Courier Post on July 22, 2021.
- Forwarded to the Municipal Clerk for posting on July 19, 2021.
- Posted in the Fire District Administration Office.
- Posted on the Official Fire District Website.

The Notice set forth that formal action may be taken.

Roll Call:

Present: Commissioner Saucier, Commissioner Brown, Vice Chairman Fajgier, Chairman McIlwee

Absent:

Staff & Professionals: Director Donnelly, Clerk Brooks, Solicitor Sendzik Haines

Pledge of Allegiance & Moment of Silence:

Chairman McIlwee requested that all present stand for the Pledge of Allegiance and remain standing for a moment of silence for our departed members and those lost in the line of duty.

Matters Presented by the Public:

No members of the public raised their hand to be recognized.

Approval of Minutes:

Commissioner Saucier offered a motion to approve the meeting minutes of June 2, 2021, as presented. Vice Chairman Fajgier provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Saucier, Brown, Fajgier, McIlwee

Nay:

Approval of Monthly District Reports:

No reports submitted

Approval of Vouchers:

Held for next meeting

New Business:**Communications**

Director Donnelly read aloud the resignation of Commissioner Haines, effective July 31, 2021.

Nomination of Secretary

Following the resignation of Commissioner Haines, Commissioner Brown presented a motion to appoint Commissioner Saucier as the Secretary of the Board. Vice Chairman Fajgier offered a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Saucier, Brown, Fajgier, McIlwee

Nay:

Resolution 2021-10

Director Donnelly presented Resolution 2021-10, a Resolution Recognizing Commissioner Haines for 9.5 years (March 2012) of service to the Board of Fire Commissioners. Commissioner Brown offered a motion to approve the Resolution, as presented. Vice Chairman Fajgier provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Saucier, Brown, Fajgier, McIlwee

Nay:

Commissioner Vacancy

Director Donnelly initiated discussion amongst the Board regarding the now-vacant Board position. Following discussion by the Commissioners present, Commissioner Brown offered a motion to leave the vacant seat open until a new commissioner is elected in November's General Election. Vice Chairman Fajgier provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Saucier, Brown, Fajgier, McIlwee

Nay:

Appointment of Acting Fire Chief

Director Donnelly initiated discussion regarding the appointment of an Acting Fire Chief as Chief Gimeno has stepped down after moving from the area. The Board discussed immediate needs and necessary qualifications of the Fire Chief. Following discussion, Commissioner Brown offered a motion to appoint Deputy Chief Thomas Mason, Jr. as the Acting Fire Chief. Commissioner Saucier provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Saucier, Brown, Fajgier, McIlwee

Nay:

Old Business:

Relief Project update

Director Donnelly provided the Board with a project update. Progress continues onsite as more defined timelines and project milestones are established. The Director will schedule a site visit for the Board once the project is further along.

Matters to be Presented by the Director:

Operations of the Fire Prevention Bureau

Director Donnelly continued discussions with the Board regarding staffing and future objectives associated with the Fire Prevention Office. Several staffing options were presented and discussed. Solicitor Sendzik Haines and the Director will continue to evaluate options and will provide an update to the Board at the next meeting.

Sustainability of Membership & Operations

Director Donnelly discussed with the Board the status of response operations and staffing levels. With this discussion came the identification of the need for a sustainable recruitment and training program to boost membership numbers. Further investigation will occur and the Director will report back at the next meeting.

Matters to be Presented by the Solicitor:

Solicitor Sendzik Haines had no report.

Matters to be Presented by the Board:

Chairman McIlwee announced the next meetings of the Board as follows:

Next Meetings:

BOFC Meeting, Wednesday, September 1, 2021, 7:30pm,
37 Washington Street

BOFC Meeting, Wednesday, October 6, 2021, 7:30pm,
37 Washington Street

Adjournment:

With no other business on the agenda or being presented for consideration, Commissioner Saucier offered a motion for adjournment. Commissioner Brown provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Saucier, Brown, Fajgier, McIlwee

Nay:

The meeting was adjourned by Chairman McIlwee at 9:19pm.

Respectfully submitted,

Nicole Saucier, Secretary
(as prepared by Director Donnelly)