

**BOARD of FIRE COMMISSIONERS  
MOUNT HOLLY FIRE DISTRICT No. 1**

*Meeting Minutes  
Wednesday, June 2, 2021  
7:30pm, Virtual Meeting via Zoom  
Meeting ID: 966 2210 6684*

**Note:** The items contained within this agenda are those presented for discussion as of the date and time of publication of the agenda. Other items may be added to the agenda with consent of the Board.

**Call to Order:**

Chairman McIlwee called the June 2, 2021 meeting of the Board of Fire Commissioners of Mount Holly Fire District No. 1 to order at 7:35 PM.

**Statement of Adequate Notice:**

Director Donnelly read the following statement of compliance aloud:

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and the right to attend all meetings of public bodies at which any business affecting the public's interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 1 has caused notice of this meeting to be given by having the date, time, place, and agenda to the extent known thereof posted as follows:

- Published in the Burlington County Times on December 28, 2020.
- Published in the Courier Post on December 28, 2020.
- Forwarded to the Municipal Clerk for posting on December 22, 2020.
- Posted in the Fire District Administration Office.
- Posted on the Official Fire District Website.

The Notice set forth that formal action may be taken.

**Roll Call:**

*Present:* Commissioner Saucier, Commissioner Haines, Commissioner Brown, Vice Chairman Fajgier, Chairman McIlwee

*Absent:*

*Staff & Professionals:* Director Donnelly, Clerk Mangan, Solicitor Sendzik

**Pledge of Allegiance & Moment of Silence:**

Chairman McIlwee requested that all present stand for the Pledge of Allegiance and remain standing for a moment of silence for our departed members and those lost in the line of duty.

**Matters Presented by the Public:**

No members of the public raised their hand to be recognized.

**Approval of Minutes:**

Commissioner Saucier offered a motion to approve the meeting minutes of May 5, 2021, as presented. Vice Chairman Fajgier provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Saucier, Haines, Brown, Fajgier, McIlwee

Nay:

**Approval of Monthly District Reports:**

Commissioner Haines offered a motion to approve the report of the Fire Chief, as presented. Commissioner Saucier provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Saucier, Haines, Brown, Fajgier, McIlwee

Nay:

Reports of the Chief Apparatus Officer and Fire Official were not presented.

**Approval of Vouchers:**

Vice Chairman Fajgier offered a motion to approve the vouchers, as presented. Commissioner Haines provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Saucier, Haines, Brown, Fajgier, McIlwee

Nay:

**New Business:**

Director Donnelly presented Resolution 2021-9, a Resolution Designating Pension Officers, to the Board. Following discussion, Vice Chairman Fajgier offered a motion to approve the Resolution, as presented. Commissioner Saucier provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Saucier, Haines, Brown, Fajgier, McIlwee

Nay:

**Old Business:**

Director Donnelly provided a two-week look back and look ahead with the Project.

**Matters to be Presented by the Director:**

Operations of the Fire Prevention Bureau

Director Donnelly stated that there have been 16 resale inspections performed since May 11. Average number of daily inspections to be performed as well as registered properties and staffing were briefly discussed. Further discussion to occur in the future.

## Recruitment and Retention - Sustainability

Director Donnelly discussed the need to identify methods of recruiting additional members and providing for sustainment of multi-year memberships in order to bolster the volunteer workforce. Also discussed was the possibility of entertaining meaningful discussion with neighboring departments as each one is facing the same manpower issues. Grant funding, special studies, retention, and regional operations were briefly mentioned as topics to discuss moving forward.

### **Matters to be Presented by the Solicitor:**

Ms. Haines discussed the ongoing work with NJ Treasury to obtain a pension number for the District. This has become a difficult task recently as other District have been denied. Difference being that MHFD has obtained a modification from SSA whereas the other Districts have been unable to.

### **Matters to be Presented by the Board:**

Discussion as to returning to in-person meetings ensued with the possibility of utilizing 37 Washington Street in question as the District administration office is tight quarters now with the relocation of services pursuant to the Relief Project. Director Donnelly will confirm the availability/feasibility of conducting meetings at 37 Washington during the term of the Relief Project. If confirmed, he will communicate with Ms. Haines and advertise same.

*Next Meetings:* BOFC Meeting, Wednesday, July 7, 2021, 7:30pm,  
Location TBD

BOFC Meeting, Wednesday, August 4, 2021, 7:30pm,  
Location TBD

### **Adjournment:**

With no other business on the agenda or being presented for consideration, Commissioner Haines offered a motion for adjournment. Vice Chairman Fajgier provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Saucier, Haines, Brown, Fajgier, McIlwee  
Nay:

The meeting was adjourned by Chairman McIlwee at 8:20pm.

Respectfully submitted,

Stefanie Haines, Secretary  
(as prepared by Director Donnelly)