

**BOARD of FIRE COMMISSIONERS
MOUNT HOLLY FIRE DISTRICT No. 1**

*Meeting Minutes
Wednesday, October 7 2020
7:30pm, Virtual Meeting via Zoom*

Call to Order:

Chairman McIlwee called the October 7, 2020 meeting of the Board of Fire Commissioners of Mount Holly Fire District No. 1 to order at 7:45 PM.

Statement of Adequate Notice:

Solicitor Sendzik read the following statement aloud:

The New Jersey Open Public Meetings Act was enacted to insure the right of the public to have advance notice of and the right to attend all meetings of public bodies at which any business affecting the public's interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 1 has caused notice of this meeting to be given by having the date, time, place, and agenda to the extent known thereof posted as follows:

Published in the Burlington County Times (January 6, 2020).
Published in the Courier Post (January 6, 2020).
Forwarded to the Municipal Clerk for posting (January 2, 2020).
Posted in the Fire District Administration Office.
Posted at the Relief Fire Company.
Posted on the Official Fire District Website

The Notice set forth that formal action may be taken. Additional information regarding remote access instructions was posted to the Official Fire District website.

Roll Call:

Present: Commissioner Haines, Vice Chairman Fajgier, Chairman McIlwee

Absent: Commissioner Brown

Staff & Professionals: Director Donnelly, Clerk Brooks, Solicitor Sendzik

Pledge of Allegiance & Moment of Silence:

Chairman McIlwee requested that all present stand for the Pledge of Allegiance and remain standing for a moment of silence for our departed members and those lost in the line of duty.

Approval of Minutes:

September 2, 2020 Meeting

Vice Chairman Fajgier offered a motion to approve the meeting minutes, as presented. Commissioner Haines provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Haines, Fajgier

Nay:

Abstain: McIlwee

Approval of Monthly District Reports:

Chief Apparatus Officer – October 2020

Fire Official – September 2020

Fire Chief

Commissioner Haines offered a motion to approve the monthly reports, as presented. Vice Chairman Fajgier provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Haines, Fajgier, McIlwee

Nay:

Approval of Vouchers:

Presentation of the vouchers were tabled to the November 4, 2020 Board meeting.

Matters Presented by the Public:

No members of the public requested to speak.

New Business:

Resolution 2020-11: Resolution Authorizing Contract for Demolition Services

Vice Chairman Fajgier offered a motion to move the resolution authorizing a contract for demolition services with Winzinger Incorporated. Commissioner Haines provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Haines, Fajgier, McIlwee

Nay:

Resolution 2020-12: Resolution Authorizing Contract for Remediation Services

Vice Chairman Fajgier offered a motion to move the resolution authorizing a contract for remediation services with Asbestos and Mold Services Corporation. Commissioner Haines provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Haines, Fajgier, McIlwee
Nay:

Membership:

Commissioner Haines offered a motion to approve an application for membership pending positive findings of physical examination and background investigation. Vice Chairman Fajgier provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Haines, Fajgier, McIlwee
Nay:

Old Business:

Relief project update

Director Donnelly and Solicitor Sendzik provided an update to the Board. Currently there are 13 general contractors who are in receipt of bid packages for the Relief Project. Bids are due to be opened on Friday, October 9 at 2pm. Following the bid opening, another update will be presented to the Board for possible action at the next meeting.

Matters to be Presented by the Director:

2021 Budget

Director Donnelly advised the Board that budget preparation was well underway for CY2021 with the prospective budget being submitted through the State's FAST system (electronically). The Director will present the budget for approval.

Matters to be Presented by the Solicitor:

Solicitor Sendzik had no report for the Board.

Matters to be Presented by the Board:

There were no matters brought forth by the Board for further discussion. Chairman McIlwee announced the next meetings of the Board as follows:

Next Meetings: BOFC Meeting, Wednesday, November 4, 2020, 7:30pm,
Zoom teleconference

BOFC Meeting, Wednesday, December 2, 2020, 7:30pm,
Zoom Teleconference

Director Donnelly advised the Board that a meeting to discuss the bid opening may need to occur before the November meeting. He would like to convene a virtual meeting on October 21 at 7:30pm to discuss bid results. He will also poll the Board to discuss another meeting date in November for budget introduction and approval. He is leaning toward November 16 at 7:30pm, but will confirm with BOFC members by the end of the week. The Board would then forego the November 4 meeting and transact the November business at the meeting, to be confirmed.

Adjournment:

With no other business on the agenda or being presented for consideration, Commissioner Haines offered a motion for adjournment. Vice Chairman Fajgier provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Haines, Fajgier, McIlwee

Nay:

The meeting was adjourned by Chairman McIlwee at 8:25pm.

Respectfully submitted,

Stefanie Haines, Secretary
(as prepared by Director Donnelly)