

**BOARD of FIRE COMMISSIONERS  
MOUNT HOLLY FIRE DISTRICT No. 1**

*Meeting Minutes  
Wednesday, November 16, 2020  
7:30pm, Virtual Meeting via Zoom  
Meeting ID: 998 0107 8191*

**Note:** The items contained within this agenda are those presented for discussion as of the date and time of publication of the agenda. Other items may be added to the agenda with consent of the Board.

**Call to Order:**

Vice Chairman Fajgier called the November 16, 2020 meeting of the Board of Fire Commissioners of Mount Holly Fire District No. 1 to order at 7:30 PM.

**Statement of Adequate Notice:**

Director Donnelly read the following statement aloud:

The New Jersey Open Public Meetings Act was enacted to insure the right of the public to have advance notice of and the right to attend all meetings of public bodies at which any business affecting the public's interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 1 has caused notice of this meeting to be given by having the date, time, place, and agenda to the extent known thereof posted as follows:

Published in the Burlington County Times.  
Forwarded to the Courier Post.  
Forwarded to the Municipal Clerk for posting.  
Posted in the Fire District Administration Office.  
Posted at the Relief Fire Company.  
Posted on the Official Fire District Website.

The Notice set forth that formal action may be taken.

**Roll Call:**

*Present:* Commissioner Brown, Commissioner Haines, Vice Chairman Fajgier, Chairman McIlwee

*Absent:*

*Staff & Professionals:* Director Donnelly, Clerk Brooks, Solicitor Sendzik

**Pledge of Allegiance & Moment of Silence:**

Chairman McIlwee requested that all present stand for the Pledge of Allegiance and remain standing for a moment of silence for our departed members and those lost in the line of duty.

**Matters Presented by the Public:**

No members of the public requested to speak.

**Old Business:**

Relief Project update

The Director and Solicitor provided a brief update to the Board regarding the status of the project stating that bids were received last Friday. Both would like to discuss further the proposed contract in Executive Session. The Director stated that he anticipated that the Executive Session would last approximately 45 minutes and that matters of contract would be discussed. He further advised that formal action would not be taken upon return to the public.

**Resolution 2020-14:** Resolution Authorizing Executive Session

**Resolution authorizes the Board to enter into Executive Session to discuss contracts.**

Given the recommendation of the Director and Solicitor, Commissioner Brown offered a motion to authorize the Executive Session. Commissioner Haines provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Haines, Brown, Fajgier, McIlwee

Nay:

The Board entered into Executive Session at 7:41pm.

Following discussion of the Board in Executive Session, Commissioner Haines provided a motion to conclude the Executive Session and return to the public meeting. Chairman McIlwee provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Haines, Brown, Fajgier, McIlwee

Nay:

The Board returned to the public at 8:24pm.

**New Business:**

**Resolution 2020-15:** Resolution Authorizing a Renewal of Interlocal Service Agreement

**Resolution authorizes the Director to renew an Interlocal Service Agreement with Evesham Township Fire District No.1 for IT services.**

Chairman McIlwee provided a motion to authorize the renewal of the interlocal services agreement. Commissioner Haines provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Haines, Brown, Fajgier, McIlwee

Nay:

**Resolution 2020-16:** Resolution Authorizing Contract for Archaeological Services  
**Resolution authorizes the Director to enter into a contract with Richard Grubb Associates for Terminal Phase II**

Commissioner Haines provided a motion to authorize the contract for Phase II services. Chairman McIlwee provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Haines, Brown, Fajgier, McIlwee  
Nay:

**Resolution 2020-17:** Resolution Approving 2021 Budget  
**Resolution approves the 2021 by title and sets date for public hearing and adoption.**

Following discussion regarding the proposed 2021 budget, Commissioner Haines provided a motion to approve the proposed 2021 budget. Commissioner Brown provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Haines, Brown, Fajgier, McIlwee  
Nay:

**Matters to be Presented by the Solicitor:**

Mr. Sendzik advised the Board that he will thoroughly review all bids to ensure that they are in order with required documentation. He will then convey his findings to the Director and will then return the bonds submitted by the Project bidders to all but the apparent three lowest Project bidders.

**Matters to be Presented by the Board:**

There were no matters brought forth by the Board for further discussion. Vice Chairman Fajgier announced the next meetings of the Board as follows:

<i>Next Meetings:</i>	BOFC Meeting, Wednesday, December 2, 2020, 7:30pm, Zoom Teleconference
	2021 Budget Hearing and Adoption Wednesday, December 16, 2020, 7:30pm Zoom Teleconference
	BOFC Meeting, Wednesday, January 6, 2021, 7:30pm, Zoom Teleconference

**Adjournment:**

With no other business on the agenda or being presented for consideration, Commissioner Haines offered a motion for adjournment. Commissioner Brown provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Haines, Brown, Fajgier, McIlwee  
Nay:

The meeting was adjourned by Chairman McIlwee at 8:35pm.

Respectfully submitted,

Stefanie Haines, Secretary  
(as prepared by Director Donnelly)