

RESOLUTION 2020-22
MOUNT HOLLY FIRE DISTRICT No.1

RESOLUTION AUTHORIZING QUALIFIED PURCHASING AGENT
PURSUANT TO N.J.S.A. 40A:11-9

WHEREAS, the Board of Fire Commissioners of Fire District No. 1, Township of Mount Holly, County of Burlington, State of New Jersey, acknowledges that all procurements by the Board shall be made in accordance with the Local Public Contracts Law: N.J.S.A. 40A:11-1, *et. seq.*, as amended, and Rules and Regulations promulgated thereunder; and

WHEREAS, N.J.S.A. 40A:11-9 permits the Board, by Resolution, to designate an individual to serve as the Board's Qualified Purchasing Agent; and

WHEREAS, the Board acknowledges that designation of an individual to serve as Qualified Purchasing Agent shall delegate to said individual the authority, responsibility and accountability for the purchasing activity for the Board in the name of the Board and conduct any activities as may be necessary or appropriate to the purchasing function of the Board as its agent; and

WHEREAS, the New Jersey State Legislature, through the Director of the Division of Local Government Services, has established a criteria for individuals to qualify for designation as a Qualified Purchasing Agent (N.J.S.A. 40A:11-9(b)), among which are education and/or experience, training and examination requirements; and

WHEREAS, Director of Fire Services, Ryan E. Donnelly, has been issued a qualified purchasing agent certificate by the State of New Jersey, Department of Community Affairs, Division of Local Government Services recognizing that he has satisfied the professional and educational qualifications as set forth in N.J.S.A. 40A:11-9(b) a copy of which is attached hereto; and

WHEREAS, the Board finds and determines that it is in the best interest of the District to designate a Qualified Purchasing Agent.

NOW THEREFORE, BE IT RESOVLED, by the Board of Fire Commissioners of Fire District No. 1, Township of Mount Holly, County of Burlington and State of New Jersey that Ryan E. Donnelly is designated the Qualified Purchasing Agent for the Board effective January 1, 2021 through December 31, 2021 unless otherwise resolved by the Board; and

BE IT FURTHER RESOLVED, that said Ryan E. Donnelly be granted all authority, responsibility and accountability of a qualified purchasing agent pursuant to the laws of the State of New Jersey and that he be authorized in the name of the Board to conduct any activities as may be necessary or appropriate for the purchasing functions of the Board, as its agent; and

BE IT FURTHER RESOLVED, that the Board establish the enhanced bid and quote threshold for public bodies with designated Qualified Purchasing Agents in those amounts established and/or adjusted by the Governor pursuant to N.J.S.A. 40A:11-3(c); and

BE IT FURTHER RESOLVED, that the Qualified Purchasing Agent shall establish rules and regulations for the Board’s procurement which rules and regulations shall not be inconsistent, but shall supplement, the laws of the State of New Jersey; and

BE IT FURTHER RESOLVED, that a copy of this Resolution be forwarded to the District Auditor for preparation of the annual compliance audit; and

BE IT FURTHER RESOLVED, that a signed, conformed and compared copy of this Resolution should be accessible and maintained as an official Board record pursuant to and in accordance with the “Open Public Records Act”; N.J.S.A. 47:1A-1, *et seq.* and the “Destruction of Public Records Law (1953)”; N.J.S.A. 47:3-8.1, *et seq.* as set forth by the State of New Jersey Municipal Agency Record Retention Schedule promulgated by the Division of Archives and Record Management.

Board of Commissioners Recorded Vote


Member	Motion	Second	Aye	Nay	Abstain	Absent
Joshua Brown			✓			
Jason Fajgier	✓		✓			
Stefanie Haines		✓	✓			
Richard McIlwee			✓			
Nicole Saucier			✓			

CERTIFICATION

I, **STEFANIE HAINES**, do hereby certify that the foregoing is a true and compared copy of an original Resolution now on file and of record in the District office, which was duly adopted at a public meeting held on the 2nd day of December, 2020.

The undersigned further certifies that the above Resolution has not been repealed or amended and remains in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand and seal of said Board of Fire Commissioners of Fire District No. 1, Township of Mount Holly on this 2nd day of December, 2020.



STEFANIE HAINES, CLERK
 Board of Fire Commissioners
 Fire District No.1
 Township of Mount Holly

District Seal



State of New Jersey
Department of Community Affairs



The
Division of Local Government Services
hereby certifies that

Ryan E. Donnelly




is a

QUALIFIED PURCHASING AGENT

6/30/2019 to 6/30/2022

Valid

Q-1220
Certification #


Signature of Registrant



Melanie R. Walter, Director