

**BOARD of FIRE COMMISSIONERS
MOUNT HOLLY FIRE DISTRICT No. 1**

*Meeting Minutes
Wednesday, September 2, 2020
7:30pm, Virtual Meeting via Zoom*

Call to Order:

Vice Chairman Fajgier called the September 2, 2020 meeting of the Board of Fire Commissioners of Mount Holly Fire District No. 1 to order at 7:35 PM.

Statement of Adequate Notice:

Solicitor Sendzik read the following statement aloud:

The New Jersey Open Public Meetings Act was enacted to insure the right of the public to have advance notice of and the right to attend all meetings of public bodies at which any business affecting the public's interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 1 has caused notice of this meeting to be given by having the date, time, place, and agenda to the extent known thereof posted as follows:

Published in the Burlington County Times (January 6, 2020).
Published in the Courier Post (January 6, 2020).
Forwarded to the Municipal Clerk for posting (January 2, 2020).
Posted in the Fire District Administration Office.
Posted at the Relief Fire Company.
Posted on the Official Fire District Website

The Notice set forth that formal action may be taken.

Roll Call:

Present: Commissioner Haines, Commissioner Brown, Vice Chairman Fajgier

Absent: Chairman McIlwee

Staff & Professionals: Director Donnelly, Clerk Mangan, Solicitor Sendzik

Pledge of Allegiance & Moment of Silence:

Vice Chairman Fajgier requested that all present stand for the Pledge of Allegiance and remain standing for a moment of silence for our departed members and those lost in the line of duty.

Approval of Minutes:

August 5, 2020 Meeting

Commissioner Haines offered a motion to approve the meeting minutes, as presented. Commissioner Brown provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Haines, Brown
Nay:
Abstain: Fajgier

Approval of Monthly District Reports:

Chief Apparatus Officer – September 2020
Fire Official – August 2020
Fire Chief – No report submitted

Commissioner Brown offered a motion to approve the monthly reports, as presented. Commissioner Haines provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Haines, Brown, Fajgier
Nay:

Approval of Vouchers:

As prepared and presented.

Commissioner Brown offered a motion to approve the vouchers, as presented. Commissioner Haines provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Haines, Brown, Fajgier
Nay:

Matters Presented by the Public:

No members of the public requested to speak.

New Business:

Resolution 2020-9: Resolution Authorizing Change Order for Engineering Services

Commissioner Haines offered a motion to move the resolution authorizing a change order for engineering services with Pennoni Associates. Commissioner Brown provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Haines, Brown, Fajgier
Nay:

Old Business:

Relief project update

Both the Director and Solicitor provided the Board with an update of the Relief project to include project financing, project timetable, approvals, and professional commentary.

Matters to be Presented by the Director:

2021 Budget

The Director advised the Board that work on the 2021 budget has commenced and that the budget will be presented in November. Current budget projections as well as project impacts dependent upon bids received will also be taken into account during formulation. The 2021 budget will be formulated and submitted utilizing the State's electronic FAST system.

Matters to be Presented by the Solicitor:

The Solicitor has no report to present.

Matters to be Presented by the Board:

No matters were brought forth by the Board for further discussion. Vice Chairman Fajgier announced the next meetings of the Board as follows:

Next Meetings:

BOFC Meeting, Wednesday, October 7, 2020, 7:30pm,
Zoom teleconference

BOFC Meeting, Wednesday, November 4, 2020, 7:30pm,
Location TBD

Adjournment:

With no other business on the agenda or being presented for consideration, Commissioner Haines offered a motion for adjournment. Commissioner Brown provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Haines, Brown, Fajgier

Nay:

The meeting was adjourned by Chairman McIlwee at 8:00pm.

Respectfully submitted,

Stefanie Haines, Secretary
(as prepared by Director Donnelly)