

**BOARD of FIRE COMMISSIONERS
MOUNT HOLLY FIRE DISTRICT No. 1**

*Meeting Minutes
Wednesday, October 2, 2019
7:30pm, Fire District Administration Office*

Call to Order:

Chairman McIlwee called the October 2, 2019 meeting of the Board of Fire Commissioners of Mount Holly Fire District No. 1 to order at 7:30 PM.

Statement of Adequate Notice:

Solicitor Sendzik read the following statement aloud:

The New Jersey Open Public Meetings Act was enacted to insure the right of the public to have advance notice of and the right to attend all meetings of public bodies at which any business affecting the public's interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Mount Holly Fire District No. 1 has caused notice of this meeting to be given by having the date, time, place, and agenda to the extent known thereof posted as follows:

Published in the Burlington County Times (March 29, 2019).
Published in the Courier Post (March 29, 2019).
Forwarded to the Municipal Clerk for posting (March 27, 2019).
Posted in the Fire District Administration Office.
Posted at the Relief Fire Company.
Posted on the Official Fire District Website

The Notice set forth that formal action may be taken.

Roll Call:

Present: Commissioner Fajgier, Commissioner Haines, Commissioner Brown, Chairman McIlwee

Absent:

Staff & Professionals: Director Donnelly, Clerk Brooks, Clerk Mangan, Solicitor Sendzik

Pledge of Allegiance & Moment of Silence:

Chairman McIlwee requested that all present stand for the Pledge of Allegiance and remain standing for a moment of silence for our departed members and those lost in the line of duty.

Announcement of Emergency Exits:

Chairman McIlwee read the announcement aloud.

Approval of Meeting Minutes:

September 4, 2019 Board of Fire Commissioners Meeting

Commissioner Brown offered a motion to accept the minutes as presented. Commissioner Fajgier provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Fajgier, Haines, Brown

Nay:

Abstain: McIlwee

Approval of Monthly District Reports:

Chief Apparatus Officer – September 2019

Fire Official – September 2019

Fire Chief – September 2019

Commissioner Haines offered a motion to approve the reports as read by Director Donnelly. Commissioner Fajgier provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Fajgier, Haines, Brown, McIlwee

Nay:

Approval of Vouchers:

As prepared and presented.

Commissioner Brown offered a motion to approve the vouchers as presented. Commissioner Haines provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Fajgier, Haines, Brown, McIlwee

Nay:

Matters Presented by the Public:

No members of the public approached requesting to speak.

Old Business:

Relief project update (Director and Solicitor)

Director Donnelly confirmed that the land use application was submitted and received by NJDEP and updated the BOFC on the timeline for application review, commentary, etc.

250 Rancocas Road – Professional Services

This matter was held from last month's meeting, awaiting attendance of the full Board and the Solicitor. Director Donnelly and Mr. Sendzik presented a proposal submitted by RYEBREAD for professional services related to the MHDPW property. This property would be utilized for the

relocation of apparatus and manpower during construction. Director Donnelly wanted direction as to a RFP or contract award via non-fair and open process. Following discussion by the Board and Mr. Sendzik, Commissioner Brown presented a motion to award a contract for professional services in an amount not to exceed \$72,000 to Regan Young, England, and Butera via non-fair and open process. Commissioner Haines offered a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Fajgier, Haines, Brown, McIlwee

Nay:

Mr. Sendzik will provide publication of Resolution 2019-29 reflecting the contract award.

P.L. 2017, c. 206

This matter was held from last month's meeting, awaiting attendance of the full Board and the Solicitor. As has been briefly discussed over the course of the past few meetings, the Director requested that the Board provide definitive direction as it relates to the law since it is time to prepare the 2020 MHFD budget. Following discussion with Mr. Sendzik, Commissioner Haines presented a motion to move the annual fire district election to the November General Election, as permitted by law. Commissioner Fajgier offered a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Fajgier, Haines, Brown, McIlwee

Nay:

Mr. Sendzik will provide publication of Resolution 2019-30 and make necessary notifications to DLGS and respective Clerk's offices.

New Business:

There was no new business being presented for consideration at this meeting.

Matters to be Presented by the Director:

2020 Budget

Director Donnelly provided notification to the Board that the 2020 budget documents have been posted by the DCA. Dates for discussion and budget hearing will need to be established in compliance with law.

Matters to be Presented by the Solicitor:

Resolution 2019-31 Resolution Authorizing Executive Session

Mr. Sendzik advised the Board that there is a matter of attorney-client privilege to be discussed in Executive Session. It was advised that the Executive Session was anticipated to last

approximately 15 minutes and that no formal action was anticipated upon return to the public meeting.

Commissioner Fajgier provided a motion to enter into Executive Session, approving the Resolution. Commissioner Brown provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Fajgier, Haines, Brown, McIlwee

Nay:

The Board adjourned to Executive Session at 8:05pm.

Following discussion of the matter in Executive Session, Commissioner Fajgier provided a motion to return to the public meeting. Commissioner Haines provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Fajgier, Haines, Brown, McIlwee

Nay:

The Board returned to open, public meeting at 8:12pm.

Matters to be Presented by the Board:

Chairman McIlwee advised those in attendance of the next scheduled meetings of the Board:

Next Meetings: BOFC Meeting, Wednesday, November 6, 7:30pm,
Fire District Administration Office

BOFC Meeting, Wednesday, December 4, 7:30pm,
Fire District Administration Office

Adjournment:

With no other business on the agenda or being presented for consideration, Commissioner Haines offered a motion for adjournment. Commissioner Brown provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Fajgier, Haines, Brown, McIlwee

Nay:

The meeting was adjourned by Chairman McIlwee at 8:15pm.

Respectfully submitted,

Stefanie Haines, Secretary
(as prepared by Director Donnelly)