

**BOARD of FIRE COMMISSIONERS
MOUNT HOLLY FIRE DISTRICT No. 1**

*Meeting Minutes
Wednesday, September 6, 2017
7:30pm, Fire District Administration Office*

Call to Order:

Chairman Pike called the September 6, 2017 meeting of the Board of Fire Commissioners of Mount Holly Fire District No. 1 to order at 7:30 PM.

Statement of Adequate Notice:

Mr. Sendzik read the following statement aloud:

The New Jersey Open Public Meetings Act was enacted to insure the right of the public to have advance notice of and the right to attend all meetings of public bodies at which any business affecting the public's interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Mount Holly Fire District No. 1 has caused notice of this meeting to be given by having the date, time, place, and agenda to the extent known thereof posted as follows:

Published in the Burlington County Times (April 4, 2017).
Mailed to the Courier Post (March 31, 2017).
Forwarded to the Municipal Clerk for posting (March 31, 2017).
Posted in the Fire District Administration Office.
Posted at the Relief Fire Company.
Posted on the Official Fire District Website

The Notice set forth that formal action may be taken.

Roll Call:

Present: Commissioner Cauley, Commissioner Brown (7:34 arrival), Commissioner Haines, Vice Chairman McIlwee, Chairman Pike

Absent:

Staff & Professionals: Director Donnelly, Clerk Brooks, Clerk Mangan, Solicitor Sendzik

Pledge of Allegiance & Moment of Silence:

Chairman Pike requested that all present stand for the Pledge of Allegiance and remain standing for a moment of silence.

Announcement of Emergency Exits:

Chairman Pike read the announcement aloud.

Approval of Meeting Minutes:

August 2, 2017 Board of Fire Commissioners Meeting

Commissioner Cauley offered a motion to accept the minutes as presented. Commissioner Haines provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Cauley, Pike

Nay:

Abstain: Haines, McIlwee

Approval of Monthly District Reports:

Chief Apparatus Officer – August 2017

Fire Official – August 2017

Fire Chief – July, August 2017

Vice Chairman McIlwee offered a motion to accept the reports as presented. Commissioner Cauley provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Cauley, Haines, McIlwee, Pike

Nay:

Abstain:

The record shall reflect that Commissioner Brown arrived at 7:34pm.

Approval of Vouchers:

As prepared and presented.

Commissioner Haines offered a motion to approve the vouchers as presented. Commissioner Cauley provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Cauley, Brown, Haines, McIlwee, Pike

Nay:

Abstain:

Matters Presented by the Public:

No members of the public approached wishing to speak.

Old Business:

Relief project update (Director and Solicitor)

Director Donnelly and Mr. Sendzik updated the Board as to the status of the project. Discussed was the area of compensation (fill) for the project with the proposed grade change per DEP. Also discussed were the timeline and fees for permitting. Foundation alternatives were discussed as they related to cost impact and archaeological significance.

New Business:

No new business was presented for discussion or action.

Matters to be Presented by the Director:

The Director had a few items of discussion, first of which was a letter of thanks from the United Methodist Church thanking our volunteers for their participation with the church's recent open house. Mr. Donnelly then discussed permitting procedures for the Buttonwood Street lot. A brief discussion of the 2018 budget brought forth timelines and the desire to maintain the current tax rate as the Director will be moving forward with budget preparation.

Matters to be Presented by the Solicitor:

Mr. Sendzik discussed the recent passage of State law permitting fire districts to move their elections to the general election in November. Much more discussion and clarification is needed by DLGS, but it will be an evolving topic over the course of 2018 with an effective date of 2019, if the Board so chooses to act.

Mr. Sendzik also brought forth recent legal proceedings and case law pertaining to OPRA and fire companies operating under the auspice of a fire district or a municipal fire department.

Matters to be Presented by the Board:

Chairman Pike announced that the next meetings of the Board are as follows:

- Next Meetings:*
- BOFC Work Session, Thursday, September 21, 7:30pm,
Fire District Administration Office

 - BOFC Meeting, Wednesday, October 4, 7:30pm,
Fire District Administration Office

 - BOFC Meeting , Wednesday, November 1, 7:30pm,
Fire District Administration Office

Director Donnelly advised that the work session meeting would be cancelled if there were no additional items to be presented or discussed regarding permitting and or programming of the Relief project.

Adjournment:

With no other business on the agenda or being presented for consideration, Commissioner Cauley offered a motion for adjournment. Commissioner Haines provided a second to the motion. At call of the roll, the vote was recorded as follows:

- Aye: Cauley, Brown, Haines, McIlwee, Pike
- Nay:
- Abstain:

The meeting was adjourned by Chairman Pike at 8:06pm.

Respectfully submitted,

Stefanie Haines, Secretary

As prepared by Director Donnelly