

**BOARD of FIRE COMMISSIONERS
MOUNT HOLLY FIRE DISTRICT No. 1**

*Meeting Minutes
Wednesday, May 3, 2017
7:30pm, Fire District Administration Office*

Call to Order:

Chairman Pike called the May 3, 2017 meeting of the Board of Fire Commissioners of Mount Holly Fire District No. 1 to order at 7:30 PM.

Statement of Adequate Notice:

Solicitor Sendzik read the following statement aloud:

The New Jersey Open Public Meetings Act was enacted to insure the right of the public to have advance notice of and the right to attend all meetings of public bodies at which any business affecting the public's interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Mount Holly Fire District No. 1 has caused notice of this meeting to be given by having the date, time, place, and agenda to the extent known thereof posted as follows:

Published in the Burlington County Times (April 4, 2017).
Mailed to the Courier Post (March 31, 2017).
Forwarded to the Municipal Clerk for posting (March 31, 2017).
Posted in the Fire District Administration Office.
Posted at the Relief Fire Company.
Posted on the Official Fire District Website

The Notice set forth that formal action may be taken.

Roll Call:

Present: Commissioner Brown, Commissioner Haines, Vice Chairman McIlwee, Chairman Pike

Absent:

Staff & Professionals: Director Donnelly, Clerk Brooks, Clerk Mangan, Solicitor Sendzik

Pledge of Allegiance & Moment of Silence:

Chairman Pike requested that all present stand for the Pledge and remain standing for a moment of silence.

Announcement of Emergency Exits:

Chairman Pike read the announcement aloud.

Approval of Meeting Minutes:

April 5, 2017 Board of Fire Commissioners Meeting

Commissioner Brown offered a motion to accept the minutes as presented. Commissioner Haines provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Brown, Haines, Pike

Nay:

Abstain: McIlwee

Approval of Monthly District Reports:

Chief Apparatus Officer – April 2017

Fire Official – April 2017

Fire Chief – March, April 2017

Vice Chairman McIlwee offered a motion to accept the reports as read. Commissioner Haines provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Brown, Haines, McIlwee, Pike

Nay:

Abstain:

Approval of Vouchers:

As prepared and presented.

Vice Chairman McIlwee offered a motion to approve the vouchers as presented. Commissioner Haines provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Brown, Haines, McIlwee, Pike

Nay:

Abstain:

Matters Presented by the Public:

No members of the public approached wishing to speak.

Old Business:

Mr. Sendzik discussed several issues related to zoning as it relates to the Relief project. Mr. Sendzik also spoke to the lot consolidation and deed transfer from Relief Fire Company to the District. Director Donnelly then expanded upon the deed conveyance and also spoke to the upcoming geotechnical and archaeological surveys of the property.

New Business:

Resolution 2017-24 Resolution authorizing matching funds for NJHT Preserve NJ Grant.

Vice Chairman McIlwee offered a motion to approve the resolution. Commissioner Haines provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Brown, Haines, McIlwee, Pike

Nay:

Abstain

Matters to be Presented by the Director:

Director Donnelly reminded the personnel committee members of the upcoming officer meeting on Monday, May 15. He also provided a reminder to the Board that the annual NJ Financial Disclosure Forms are due for submission on May 30. The Director informed the Board that all SCBA components purchased under this years' capital budget have been received and that the membership will undergo familiarization and training on same in the near future.

Matters to be Presented by the Solicitor:

Mr. Sendzik had no further report for the Board.

Matters to be Presented by the Board:

Vice Chairman McIlwee asked if the Board had any issue with the members of the Masonic Lodge utilizing the District owned parking lot across the street. He has been contacted by the Masonic membership. The Director informed Vice Chairman McIlwee that it is a public lot as the District is a public entity and that they may use it just as anyone else may.

Commissioner Haines advised the Board that she would not be present at the next Board meeting as she has a family commitment. Same will be an excused absence.

Commissioner Brown advised the Board that he would not be present at the work session, should the Board have one, as he also has a prior family commitment. Same will be an excused absence.

Chairman Pike announced that the next meetings of the Board are as follows:

Next Meetings: BOFC Work Session, Thursday, May 18, 7:30pm,
Fire District Administration Office

BOFC Meeting, Wednesday, June 7, 7:30pm,
Fire District Administration Office

Adjournment:

With no other business on the agenda or being presented for consideration, Commissioner Haines offered a motion for adjournment. Commissioner Brown provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Brown, Haines, McIlwee, Pike

Nay:

Abstain:

The meeting was adjourned by Chairman Pike at 7:58pm.

Respectfully submitted,

Stefanie Haines, Secretary

As prepared by Director Donnelly