

**BOARD of FIRE COMMISSIONERS
MOUNT HOLLY FIRE DISTRICT No. 1**

*Meeting Minutes
Wednesday, June 7, 2017
7:30pm, Fire District Administration Office*

Call to Order:

Chairman Pike called the June 7, 2017 meeting of the Board of Fire Commissioners of Mount Holly Fire District No. 1 to order at 7:30 PM.

Statement of Adequate Notice:

Solicitor Sendzik read the following statement aloud:

The New Jersey Open Public Meetings Act was enacted to insure the right of the public to have advance notice of and the right to attend all meetings of public bodies at which any business affecting the public's interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Mount Holly Fire District No. 1 has caused notice of this meeting to be given by having the date, time, place, and agenda to the extent known thereof posted as follows:

Published in the Burlington County Times (April 4, 2017).
Mailed to the Courier Post (March 31, 2017).
Forwarded to the Municipal Clerk for posting (March 31, 2017).
Posted in the Fire District Administration Office.
Posted at the Relief Fire Company.
Posted on the Official Fire District Website

The Notice set forth that formal action may be taken.

Roll Call:

Present: Commissioner Brown, Commissioner Cauley, Vice Chairman McIlwee, Chairman Pike

Absent: Commissioner Haines (excused 5/3)

Staff & Professionals: Director Donnelly, Clerk Brooks, Clerk Mangan, Solicitor Sendzik

Pledge of Allegiance & Moment of Silence:

Chairman Pike requested that all present stand for the Pledge and remain standing for a moment of silence.

Announcement of Emergency Exits:

Chairman Pike read the announcement aloud.

Approval of Meeting Minutes:

May 3, 2017 Board of Fire Commissioners Meeting

Commissioner Brown offered a motion to accept the minutes as presented. Vice Chairman McIlwee provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Brown, McIlwee, Pike

Nay:

Abstain: Cauley

Approval of Monthly District Reports:

Chief Apparatus Officer – May 2017

Fire Official – May 2017

Fire Chief – May 2017

Vice Chairman McIlwee offered a motion to accept the reports as read. Commissioner Cauley provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Brown, Cauley, McIlwee, Pike

Nay:

Abstain:

Approval of Vouchers:

As prepared and presented.

Vice Chairman McIlwee offered a motion to approve the vouchers as presented. Commissioner Cauley provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Brown, Cauley, McIlwee, Pike

Nay:

Abstain:

Matters Presented by the Public:

No members of the public approached wishing to speak.

Old Business:

Relief project update (Director and Solicitor)

Director Donnelly advised the Board that the geotechnical survey of the Relief property has been completed and that the geo-tech report is currently being compiled. This report will assist the project team in finalizing its application to NJDEP for permitting of the project. The report will also be of assistance in furtherance of the Phase 1 archaeological study. With that being said, the Phase 1 archaeological study is also underway and initial findings indicate a minimal impact as demonstrated by the current proposed site and storm water management plans. A project meeting is scheduled for June 28 at which storm water management plans should be presented as nearing

completion, archaeology and historic preservation considerations will be discussed as well as the application packages for both NJDEP and NJSHP.

The Director is also awaiting a proposal for appraisal services as it relates to the Relief project.

New Business:

Resolution 2017-25 Resolution accepting the resignation of Fire Inspector Carl Shaw.

Commissioner Cauley offered a motion to approve the resolution. Vice Chairman McIlwee provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Brown, Cauley, McIlwee, Pike
Nay:
Abstain

Matters to be Presented by the Director:

The Director had no additional report for the Board.

Matters to be Presented by the Solicitor:

The Solicitor had no report for the Board.

Matters to be Presented by the Board:

Chairman Pike announced that the next meeting of the Board is as follows:

Next Meeting: BOFC Meeting, Wednesday, July 5, 7:30pm,
Fire District Administration Office

Adjournment:

With no other business on the agenda or being presented for consideration, Commissioner Cauley offered a motion for adjournment. Vice Chairman McIlwee provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Brown, Cauley, McIlwee, Pike
Nay:
Abstain:

The meeting was adjourned by Chairman Pike at 7:42pm.

Respectfully submitted,

Stefanie Haines, Secretary

As prepared by Director Donnelly