

**BOARD of FIRE COMMISSIONERS
MOUNT HOLLY FIRE DISTRICT No. 1**

*Meeting Minutes
Wednesday, February 1, 2017
7:30pm, Fire District Administration Office*

Call to Order:

Chairman Pike called the February 1, 2017 meeting of the Board of Fire Commissioners of Mount Holly Fire District No. 1 to order at 7:30 PM.

Statement of Adequate Notice:

Solicitor Sendzik read the following statement aloud:

The New Jersey Open Public Meetings Act was enacted to insure the right of the public to have advance notice of and the right to attend all meetings of public bodies at which any business affecting the public's interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Mount Holly Fire District No. 1 has caused notice of this meeting to be given by having the date, time, place, and agenda to the extent known thereof posted as follows:

Published in the Burlington County Times (March 23, 2016).
Mailed to the Courier Post (March 21, 2016).
Forwarded to the Municipal Clerk for posting (March 21, 2016).
Posted in the Fire District Administration Office.
Posted at the Relief Fire Company.
Posted on the Official Fire District Website

The Notice set forth that formal action may be taken.

Roll Call:

Present: Commissioner Brown (7:35PM), Commissioner Haines, Vice Chairman McIlwee, Chairman Pike

Absent: Commissioner Cauley

Staff & Professionals: Director Donnelly, Clerk Brooks, Clerk Mangan, Solicitor Sendzik

Pledge of Allegiance & Moment of Silence:

Chairman Pike requested that all present stand for the Pledge and remain standing for a moment of silence.

Announcement of Emergency Exits:

Chairman Pike read the announcement aloud.

Approval of Meeting Minutes:

January 4, 2017 Board of Fire Commissioners Meeting
January 12, 2017 Budget Hearing

Commissioner Haines offered a motion to accept the minutes as presented. Vice Chairman McIlwee provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Haines, Pike
Nay:
Abstain: McIlwee

Approval of Monthly District Reports:

Chief Apparatus Officer – January 2017
Fire Official – January 2017
Fire Chief – January 2017

Vice Chairman McIlwee offered a motion to accept the reports as read. Commissioner Haines provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Haines, McIlwee, Pike
Nay:
Abstain:

Let the record reflect that Commissioner Brown has arrived at 7:35 PM.

Approval of Vouchers:

As prepared and presented.

Commissioner Haines offered a motion to approve the vouchers as presented. Vice Chairman McIlwee provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Brown, Haines, McIlwee, Pike
Nay:
Abstain:

Matters Presented by the Public:

No members of the public approached wishing to speak.

Old Business:

Director Donnelly and Solicitor Sendzik reviewed with the Board recent feedback received from the Relief Project engineer. The project engineer is still working through issues with the site plan for submission to NJDEP.

Chairman Pike advised the members of the Board that the Personnel Committee is hopeful to have recommendations of 2017 fire officers by the February 16 meeting. Interviews with the candidates will be forthcoming.

New Business:

Membership – Michael Rathjen

Following confirmation that all background materials and application were in order, Commissioner Brown offered a motion to approve the membership application. Vice Chairman McIlwee offered a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Brown, Haines, McIlwee, Pike

Nay:

Abstain:

Matters to be Presented by the Director:

2017 Budget & Fire District Election

Director Donnelly reminded those present that the annual District election and budget vote is to be held on Saturday, February 18 between the hours of 2 PM and 9 PM at the Township Municipal Building. The 2017 budget has no tax increase and funds a \$210,000.00 capital program to replace the District's SCBA which will have reached their useful life in 2017.

Matters to be Presented by the Solicitor:

Mr. Sendzik had no report for the Board.

Matters to be Presented by the Board:

Chairman Pike advised the Board that he will be unavailable for the next week as he will be dealing with a personal matter. The Director will be able to get a hold of him if an emergency need arises.

Next Meetings:

Chairman Pike advised that the next meetings of the Board are as follows:

BOFC Work Session, Thursday, February 16, 7:30pm,
Fire District Administration Office

Annual Fire District Election, Saturday, February 18, 2-9pm,
Mount Holly Municipal Building

BOFC Meeting, Wednesday, March 1, 7:30pm,
Fire District Administration Office

Adjournment:

With no other business on the agenda or being presented for consideration, Vice Chairman McIlwee offered a motion for adjournment. Commissioner Brown provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Brown, Haines, McIlwee, Pike

Nay:

Abstain:

The meeting was adjourned by Chairman Pike at 7:50pm.

Respectfully submitted,

Stefanie Haines, Secretary

As prepared by Director Donnelly