

**BOARD of FIRE COMMISSIONERS
MOUNT HOLLY FIRE DISTRICT No. 1**

*Meeting Minutes – 2018 Budget Introduction
Wednesday, December 6, 2017
7:30pm, Fire Administration Office*

Call to Order:

Chairman Pike called the December 6, 2017 meeting of the Board of Fire Commissioners of Mount Holly Fire District No. 1 to order at 7:30 PM.

Statement of Adequate Notice:

Mr. Donnelly read the following statement aloud:

The New Jersey Open Public Meetings Act was enacted to insure the right of the public to have advance notice of and the right to attend all meetings of public bodies at which any business affecting the public's interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 1 has caused notice of this meeting to be given by having the date, time, place, and agenda to the extent known thereof posted as follows:

Published in the Burlington County Times (December 1, 2017).
Mailed to the Courier Post (November 29, 2017).
Forwarded to the Municipal Clerk for posting (November 29, 2017).
Posted in the Fire District Administration Office.
Posted at the Relief Fire Company.
Posted on the Official Fire District Website

The Notice has set forth that formal action may be taken.

Roll Call:

Present: Commissioner Brown (7:35), Commissioner Haines, Vice Chairman McIlwee,
Chairman Pike

Absent: Commissioner Cauley (Excused)

Staff & Professionals: Director Donnelly, Clerk Mangan, Solicitor Sendzik

Pledge of Allegiance & Moment of Silence:

Chairman Pike requested that all present stand for the Pledge of Allegiance and remain standing for a moment of silence.

Announcement of Emergency Exits:

Chairman Pike read the announcement aloud.

Approval of Meeting Minutes:

November 1, 2017 Board of Fire Commissioners Meeting

Vice Chairman McIlwee offered a motion to accept the minutes as presented. Commissioner Haines provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Haines, McIlwee, Pike
Nay:
Abstain:

Approval of Monthly District Reports:

Chief Apparatus Officer – November 2017
Fire Official – November 2017
Fire Chief – November 2017

Commissioner Haines offered a motion to accept the reports as presented. Vice Chairman McIlwee provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Haines, McIlwee, Pike
Nay:
Abstain:

Approval of Vouchers:

As prepared and presented.

Vice Chairman McIlwee offered a motion to approve the vouchers as presented. Commissioner Haines provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Haines, McIlwee, Pike
Nay:
Abstain:

Commissioner Brown arrived at 7:35pm.

Matters Presented by the Public:

No members of the public approached wishing to speak.

Old Business:

Relief project update (Director and Solicitor)

Director Donnelly advised the Board that responses to NJSHPO questions are being drafted for submittal. A meeting will be held within the next two weeks to discuss the engineer's soil compensation plan. Once confirmation is received from the Township regarding the compensation plan, the DEP application will be ready for submittal. Mr. Sendzik had nothing further.

New Business:

Personnel Committee recommendation for fire officers – 2018

Chairman Pike advised the Board that the personnel committee and the Director interviewed the 2018 officer candidates and were prepared to recommend the 2018 officers to the Board for consideration of appointment. The recommendations are as follows:

Chief: Patrick Hoff

Deputy Chief: Kevin Gimeno

Captain: Robert Allen

Lieutenants: Thomas Mason, Nick Allen

Commissioner Haines offered a motion to accept and approve the recommendation of officers as set forth by the Personnel Committee. Vice Chairman McIlwee provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Brown, McIlwee, Pike

Nay:

Present: Haines

Resolution 2017-31 Resolution authorizing line item transfers in the 2017 budget.

Vice Chairman McIlwee offered a motion to approve the resolution authorizing the Director to make certain line item transfers within the 2017 budget. Commissioner Brown provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Brown, Haines, McIlwee, Pike

Nay:

Abstain:

Resolution 2017-32 Resolution authorizing the approval of the proposed 2018 budget.

Director Donnelly presented the proposed 2018 Fire District budget. Following presentation and discussion, Commissioner Brown offered a motion to approve the resolution authorizing the approval of the proposed 2018 budget. Vice Chairman McIlwee provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Brown, Haines, McIlwee, Pike

Nay:

Abstain:

Resolution 2017-33 Resolution authorizing shared services agreement.

Director Donnelly presented the proposed Agreement with the Evesham Fire District for information technology services. Following presentation and discussion, Commissioner Brown offered a motion to approve the resolution authorizing the shared services agreement.

Commissioner Haines provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Brown, Haines, McIlwee, Pike
Nay:
Abstain:

Matters to be Presented by the Director:

Director Donnelly advised the Board of the 2018 budget adoption dates. He also advised the Board and those in attendance that the Fire Chief has confirmed that Santa will be touring the town atop our fire apparatus on December 23 beginning at 9am.

Matters to be Presented by the Solicitor:

Mr. Sendzik has no report for the Board.

Matters to be Presented by the Board:

Vice Chairman McIlwee thanked everyone for a successful 2017 and wished everyone Merry Christmas and a Happy New Year.

Chairman Pike echoed Vice Chairman McIlwee's comments and announced the next meetings of the Board.

Next Meetings: BOFC Meeting, Wednesday, January 3, 2018, 7:30pm,
Fire District Administration Office
2018 Fire Officers Swearing-In

BOFC Worksession, Thursday, January 18, 2018, 7:30pm,
Fire District Administration Office

BOFC Meeting, Wednesday, February 7, 2018, 7:30pm,
Fire District Administration Office

Adjournment:

With no other business on the agenda or being presented for consideration, Vice Chairman McIlwee offered a motion for adjournment. Commissioner Haines provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Brown, Haines, Pike
Nay: McIlwee
Abstain:

The meeting was adjourned by Chairman Pike at 8:00pm.

Respectfully submitted,
Stefanie Haines, Secretary (as prepared by Director Donnelly)