

**BOARD of FIRE COMMISSIONERS
MOUNT HOLLY FIRE DISTRICT No. 1**

*Meeting Minutes
Wednesday, August 2, 2017
7:30pm, Fire District Administration Office*

Call to Order:

Chairman Pike called the August 2, 2017 meeting of the Board of Fire Commissioners of Mount Holly Fire District No. 1 to order at 7:35 PM.

Statement of Adequate Notice:

Director Donnelly read the following statement aloud:

The New Jersey Open Public Meetings Act was enacted to insure the right of the public to have advance notice of and the right to attend all meetings of public bodies at which any business affecting the public's interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Mount Holly Fire District No. 1 has caused notice of this meeting to be given by having the date, time, place, and agenda to the extent known thereof posted as follows:

Published in the Burlington County Times (April 4, 2017).
Mailed to the Courier Post (March 31, 2017).
Forwarded to the Municipal Clerk for posting (March 31, 2017).
Posted in the Fire District Administration Office.
Posted at the Relief Fire Company.
Posted on the Official Fire District Website

The Notice set forth that formal action may be taken.

Roll Call:

Present: Commissioner Cauley, Commissioner Brown, Chairman Pike

Absent: Commissioner Haines (Excused), Vice Chairman McIlwee

Staff & Professionals: Director Donnelly, Clerk Brooks, Clerk Mangan, Solicitor Sendzik

Pledge of Allegiance & Moment of Silence:

Chairman Pike requested that all present stand for the Pledge of Allegiance and remain standing for a moment of silence.

Announcement of Emergency Exits:

Chairman Pike read the announcement aloud.

Approval of Meeting Minutes:

July 5, 2017 Board of Fire Commissioners Meeting

Commissioner Brown offered a motion to accept the minutes as presented. Commissioner Cauley provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Cauley, Pike

Nay:

Abstain: Brown

Approval of Monthly District Reports:

Chief Apparatus Officer – July 2017

Fire Official – July 2017

Commissioner Brown offered a motion to accept the reports as presented. Commissioner Cauley provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Cauley, Brown, Pike

Nay:

Abstain:

Approval of Vouchers:

As prepared and presented.

Commissioner Brown offered a motion to approve the vouchers as presented. Commissioner Cauley provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Cauley, Brown, Pike

Nay:

Abstain:

Matters Presented by the Public:

No members of the public approached wishing to speak.

Old Business:

Relief project update

Director Donnelly and Mr. Sendzik updated the Board as to the status of the project. Discussed was the timeline for permitting.

New Business:

Resolution 2017-27 Resolution Accepting Annual Audit and Authorizing Publication of Audit Synopsis

Resolution 2017-28 Resolution Certifying Audit Compliance

Commissioner Brown offered a motion to ratify the items on the consent agenda noting that no recommendations were made by the auditor for the previous year's operations. Commissioner Cauley provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Cauley, Brown, Pike

Nay:

Abstain:

Matters to be Presented by the Director:

The Director advised the Board that a dumpster has been ordered with our disposal service and that it will be delivered to Relief August 14 to begin removal of accumulated clutter and old furniture. Also discussed was the Buttonwood parking lot and the permitting of such as the Director has been in contact with a signage company for necessary signage. A parking application is being drafted for the solicitor's review. Following same, signage will be ordered and the procedures discussed with the Township. Existing vehicles will also be notified.

Matters to be Presented by the Solicitor:

The solicitor had no further report for the Board.

Matters to be Presented by the Board:

Chairman Pike announced that the next meetings of the Board are as follows:

Next Meetings:

BOFC Meeting, Wednesday, September 6, 7:30pm,
Fire District Administration Office

BOFC Work Session , Thursday, September 21, 7:30pm,
Fire District Administration Office

Adjournment:

With no other business on the agenda or being presented for consideration, Commissioner Cauley offered a motion for adjournment. Commissioner Brown provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Cauley, Brown, Pike

Nay:

Abstain:

The meeting was adjourned by Chairman Pike at 7:55pm.

Respectfully submitted,

Stefanie Haines, Secretary

As prepared by Director Donnelly