

**BOARD of FIRE COMMISSIONERS
MOUNT HOLLY FIRE DISTRICT No. 1**

*Meeting Minutes
Wednesday, October 3, 2018
7:30pm, Fire District Administration Office*

Call to Order:

Chairman Pike called the October 3, 2018 meeting of the Board of Fire Commissioners of Mount Holly Fire District No. 1 to order at 7:35 PM.

Statement of Adequate Notice:

Solicitor Sendzik read the following statement aloud:

The New Jersey Open Public Meetings Act was enacted to insure the right of the public to have advance notice of and the right to attend all meetings of public bodies at which any business affecting the public's interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Mount Holly Fire District No. 1 has caused notice of this meeting to be given by having the date, time, place, and agenda to the extent known thereof posted as follows:

Published in the Burlington County Times (April 12, 2018).
Published in the Courier Post (April 12, 2018).
Forwarded to the Municipal Clerk for posting (April 6, 2018).
Posted in the Fire District Administration Office.
Posted at the Relief Fire Company.
Posted on the Official Fire District Website

The Notice set forth that formal action may be taken.

Roll Call:

Present: Commissioner Fajgier, Commissioner Haines, Vice Chairman McIlwee, Chairman Pike

Absent: Commissioner Brown

Staff & Professionals: Director Donnelly, Clerk Brooks, Clerk Mangan, Solicitor Sendzik

Pledge of Allegiance & Moment of Silence:

Chairman Pike requested that all present stand for the Pledge of Allegiance and remain standing for a moment of silence for our departed members and those lost in the line of duty.

Announcement of Emergency Exits:

Chairman Pike read the announcement aloud.

Approval of Meeting Minutes:

September 5, 2018 Board of Fire Commissioners Meeting

Vice Chairman McIlwee offered a motion to accept the minutes as presented. Commissioner Haines provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Fajgier, Haines, McIlwee, Pike

Nay:

Abstain:

Approval of Monthly District Reports:

Chief Apparatus Officer – September 2018

Fire Official – September 2018

Fire Chief – September 2018

Vice Chairman McIlwee offered a motion to approve the reports as read by Director Donnelly. Commissioner Fajgier provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Fajgier, Haines, McIlwee, Pike

Nay:

Abstain:

Approval of Vouchers:

As prepared and presented.

Vice Chairman McIlwee offered a motion to approve the vouchers as presented. Commissioner Haines provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Fajgier, Haines, McIlwee, Pike

Nay:

Abstain:

Matters Presented by the Public:

No members of the public approached wishing to speak.

Old Business:

Relief project update (Director and Solicitor)

P.L. 2017, c. 206 (Director and Solicitor)

Operational review

Budget 2019

Solicitor Sendzik and Director Donnelly updated the Board on the status of the Relief project. As of this date, Solicitor Sendzik is still working to properly execute title transfer to 19 Pine Street. Director Donnelly advised that there was a project meeting this past Monday at which the status

of applications and site plan was discussed in detail. The project engineer was directed to complete final site plan calculations and ready application for submission by year-end.

Director Donnelly and Solicitor Sendzik provided the Board with additional information related to changing the annual Fire District election to the General Election date in November. Changes would be effective in 2019. Further information and discussion of the Board to follow at a future meeting.

Director Donnelly furthered past discussion regarding the operations of the District. Discussed was the need to identify operational deficiencies and propose remedies. Discussed was the shortage of qualified operators for apparatus. Training and qualification of additional operators would assist in responses as often there are members responding to the station without operators showing up to drive. As the District moves into 2019, additional data will be presented in the monthly reports of each Division to the Board. This will assist in “painting a better picture” of the status of operations within the Operations and Prevention Divisions.

Following up on previous discussions regarding the replacement of the District’s current “tiller” aerial with a comparable used aerial device was discussed. Replacing the current 18 year old tiller with a comparable aerial device needing only one operator would assist in putting the apparatus on the street. In depth discussion ensued and concluded with Vice Chairman McIlwee offering a motion authorizing the Director to list for sale the tiller

New Business:

Resolution 2018-22 Resolution Authorizing an Interlocal Service Agreement for Information Technology Services

Roll:	Motion	Second	Aye	Nay	Abstain
J. Fajgier	_____	_____	_____	_____	_____
S. Haines	_____	_____	_____	_____	_____
J. Brown	_____	_____	_____	_____	_____
R. McIlwee	_____	_____	_____	_____	_____
D. Pike	_____	_____	_____	_____	_____

Membership - Presentation of membership application

Roll:	Motion	Second	Aye	Nay	Abstain
J. Fajgier	_____	_____	_____	_____	_____
S. Haines	_____	_____	_____	_____	_____
J. Brown	_____	_____	_____	_____	_____
R. McIlwee	_____	_____	_____	_____	_____
D. Pike	_____	_____	_____	_____	_____

Matters to be Presented by the Director:

Matters to be Presented by the Solicitor:

Matters to be Presented by the Board:

Next Meetings: BOFC Meeting, Wednesday, November 7, 7:30pm,
Fire District Administration Office

BOFC Meeting, Wednesday, December 5, 7:30pm,
Fire District Administration Office

Resolution 2018-23 Resolution Authorizing Executive Session

Roll:	Motion	Second	Aye	Nay	Abstain
J. Fajgier	_____	_____	_____	_____	_____
S. Haines	_____	_____	_____	_____	_____
J. Brown	_____	_____	_____	_____	_____
R. McIlwee	_____	_____	_____	_____	_____
D. Pike	_____	_____	_____	_____	_____

Return to Public Session:

Roll:	Motion	Second	Aye	Nay	Abstain
J. Fajgier	_____	_____	_____	_____	_____
S. Haines	_____	_____	_____	_____	_____
J. Brown	_____	_____	_____	_____	_____
R. McIlwee	_____	_____	_____	_____	_____
D. Pike	_____	_____	_____	_____	_____

Adjournment:

Roll:	Motion	Second	Aye	Nay	Abstain
J. Fajgier	_____	_____	_____	_____	_____
S. Haines	_____	_____	_____	_____	_____
J. Brown	_____	_____	_____	_____	_____
R. McIlwee	_____	_____	_____	_____	_____
D. Pike	_____	_____	_____	_____	_____