

**BOARD of FIRE COMMISSIONERS
MOUNT HOLLY FIRE DISTRICT No. 1**

*Meeting Minutes
Wednesday, May 1, 2019
7:30pm, Fire District Administration Office*

Call to Order:

Chairman Pike called the May 1, 2019 meeting of the Board of Fire Commissioners of Mount Holly Fire District No. 1 to order at 7:30 PM.

Statement of Adequate Notice:

Solicitor Sendzik read the following statement aloud:

The New Jersey Open Public Meetings Act was enacted to insure the right of the public to have advance notice of and the right to attend all meetings of public bodies at which any business affecting the public's interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Mount Holly Fire District No. 1 has caused notice of this meeting to be given by having the date, time, place, and agenda to the extent known thereof posted as follows:

Published in the Burlington County Times (March 29, 2019).
Published in the Courier Post (March 29, 2019).
Forwarded to the Municipal Clerk for posting (March 27, 2019).
Posted in the Fire District Administration Office.
Posted at the Relief Fire Company.
Posted on the Official Fire District Website

The Notice set forth that formal action may be taken.

Roll Call:

Present: Commissioner Fajgier, Commissioner Haines, Commissioner Brown, Chairman Pike

Absent: Vice Chairman McIlwee

Staff & Professionals: Director Donnelly, Clerk Brooks, Clerk Mangan, Solicitor Sendzik

Pledge of Allegiance & Moment of Silence:

Chairman Pike requested that all present stand for the Pledge of Allegiance and remain standing for a moment of silence for our departed members and those lost in the line of duty.

Announcement of Emergency Exits:

Chairman Pike read the announcement aloud.

Approval of Meeting Minutes:

April 3, 2019 Board of Fire Commissioners Meeting

Commissioner Haines offered a motion to accept the minutes as presented. Commissioner Fajgier provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Fajgier, Haines

Nay:

Abstain: Pike

Approval of Monthly District Reports:

Chief Apparatus Officer – April 2019

Fire Official – April 2019

Fire Chief – April 2019

Commissioner Fajgier offered a motion to approve the reports as read by Director Donnelly. Commissioner Haines provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Fajgier, Haines, Pike

Nay:

Approval of Vouchers:

As prepared and presented.

Commissioner Haines offered a motion to approve the vouchers as presented. Commissioner Fajgier provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Fajgier, Haines, Pike

Nay:

Matters Presented by the Public:

No members of the public wished to address the Board.

Old Business:

Relief project update

Director Donnelly advised the Board that the project is continuing to progress rapidly. A meeting with the Burlington County Engineer's Office has been scheduled for May 13 to review the Burlington County Planning Board Application prior to submission. Also discussed was the preparation and consideration of a timeline for presentation to the Mount Holly Joint Land Use Board.

Mr. Sendzik will be closing on 19 Pine Street tomorrow. Mr. Sendzik will also be providing draft language for the PLA to be included in the bid package for the firehouse project. Smaller projects will be scheduled ahead of the anticipated bid period, as it is the intent to provide a "clean slate" and more descriptive information regarding possible obstacles/hazards, etc. to prospective bidders. It is anticipated that this work will assist in a more favorable project cost as well as providing for less change orders during the course of the project.

Commissioner Brown has arrived at 1943 hours.

New Business:

There was no new business presented for discussion.

Matters to be Presented by the Director:

Steamer building

During a recent storm, the west roof of the steamer building was damaged as the shingles and underlayment had lifted from the structure and folded over on the roof surface. An insurance claim will not be filed for the damage as the building is to be demolished as part of the firehouse project. Contact has been made with a vehicle transport company to provide transfer services for the steamer.

Matters to be Presented by the Solicitor:

No report.

Matters to be Presented by the Board:

An inquiry was made from a member of the public regarding the trash in the adjacent Buttonwood parking lot. Director Donnelly has spoken with several individuals that he has identified as discarding refuse in the parking lot.

Chairman Pike advised those in attendance of the next scheduled meetings of the Board:

Next Meetings: BOFC Meeting, Wednesday, June 5, 7:30pm,
Fire District Administration Office

BOFC Meeting, Wednesday, July 3, 7:30pm,
Fire District Administration Office

Adjournment:

With no other business on the agenda or being presented for consideration, Commissioner Haines offered a motion for adjournment. Commissioner Fajgier provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Fajgier, Haines, Brown, Pike

Nay:

Abstain:

The meeting was adjourned by Chairman Pike at 7:49pm.

Respectfully submitted,

Stefanie Haines, Secretary
(as prepared by Director Donnelly)