

**BOARD of FIRE COMMISSIONERS
MOUNT HOLLY FIRE DISTRICT No. 1**

*Meeting Minutes
Wednesday, February 7, 2018
7:30pm, Fire District Administration Office*

Call to Order:

Chairman Pike called the February 7, 2018 meeting of the Board of Fire Commissioners of Mount Holly Fire District No. 1 to order at 7:33 PM.

Statement of Adequate Notice:

Mr. Sendzik read the following statement aloud:

The New Jersey Open Public Meetings Act was enacted to insure the right of the public to have advance notice of and the right to attend all meetings of public bodies at which any business affecting the public's interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Mount Holly Fire District No. 1 has caused notice of this meeting to be given by having the date, time, place, and agenda to the extent known thereof posted as follows:

Published in the Burlington County Times (April 4, 2017).
Mailed to the Courier Post (March 31, 2017).
Forwarded to the Municipal Clerk for posting (March 31, 2017).
Posted in the Fire District Administration Office.
Posted at the Relief Fire Company.
Posted on the Official Fire District Website

The Notice set forth that formal action may be taken.

Roll Call:

Present: Commissioner Brown, Commissioner Haines, Chairman Pike

Absent: Commissioner Cauley, Vice Chairman McIlwee

Staff & Professionals: Director Donnelly, Clerk Brooks, Clerk Mangan

Pledge of Allegiance & Moment of Silence:

Chairman Pike requested that all present stand for the Pledge of Allegiance and remain standing for a moment of silence.

Announcement of Emergency Exits:

Chairman Pike read the announcement aloud.

Approval of Meeting Minutes:

January 3, 2018 Board of Fire Commissioners Meeting

January 18, 2018 Board of Fire Commissioners Meeting

Commissioner Brown offered a motion to accept the minutes as presented. Commissioner Haines provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Brown, Haines, Pike

Nay:

Abstain: Pike (to the minutes of January 18)

Approval of Monthly District Reports:

Chief Apparatus Officer – January 2018

Fire Official – January 2018

Fire Chief – January 2018

Commissioner Brown offered a motion to accept the reports as presented. Commissioner Haines provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Brown, Haines, Pike

Nay:

Abstain:

Approval of Vouchers:

As prepared and presented.

Commissioner Brown offered a motion to approve the vouchers as presented. Commissioner Haines provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Brown, Haines, Pike

Nay:

Abstain:

Matters Presented by the Public:

No members of the public approached wishing to speak.

Old Business:

Relief project update (Director and Solicitor)

Director Donnelly once again advised the Board on the continuing communications with NJSHPO. A site visit with NJSHPO staff and the MHFD team of professionals is being scheduled to give further on-scene perspective and provide clarification to several questions posed by NJSHPO.

New Business:

2017 AFG Regional Grant MOU

Director Donnelly advised the Board that pursuant to the regional grant application through AFG, the Board would need to ratify an MOU with the participating agencies to clarify the terms of the grant with each participant. Once ratified, the host agency (Westampton Twp Emergency Services) would maintain the MOU on file as part of the application.

Commissioner Brown offered a motion to approve the MOU as presented by the Director. Commissioner Haines provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Brown, Haines, Pike

Nay:

Abstain:

Matters to be Presented by the Director:

2018 Budget & Fire District Election

The Director reminded those in attendance that the annual election is to be held on Saturday, February 17 as per State statute. Polls will open from 2pm through 9pm at the Mount Holly Township Municipal Building. There is no tax increase and there are two Board seats up for election.

Matters to be Presented by the Solicitor:

Mr. Sendzik has nothing to report.

Matters to be Presented by the Board:

Chairman Pike announced the next meetings of the Board.

Next Meetings:

Annual Fire District Election,
Saturday, February 17, 2-9pm,
Mount Holly Township Municipal Building

BOFC Reorganization Meeting,
Wednesday, March 7, 7:30pm,
Mount Holly Township Construction Office
37 Washington Street

Adjournment:

With no other business on the agenda or being presented for consideration, Commissioner Haines offered a motion for adjournment. Commissioner Brown provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Brown, Haines, Pike
Nay:
Abstain:

The meeting was adjourned by Chairman Pike at 7:52pm.

Respectfully submitted,

Stefanie Haines, Secretary
(as prepared by Director Donnelly)