

**BOARD of FIRE COMMISSIONERS
MOUNT HOLLY FIRE DISTRICT No. 1**

*Meeting Minutes – 2019 Budget Introduction
Wednesday, December 5, 2018
7:30pm, Fire Administration Office*

Call to Order:

Chairman Pike called the October 3, 2018 meeting of the Board of Fire Commissioners of Mount Holly Fire District No. 1 to order at 7:35 PM.

Statement of Adequate Notice:

Solicitor Sendzik read the following statement aloud:

The New Jersey Open Public Meetings Act was enacted to insure the right of the public to have advance notice of and the right to attend all meetings of public bodies at which any business affecting the public's interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 1 has caused notice of this meeting to be given by having the date, time, place, and agenda to the extent known thereof posted as follows:

Published in the Burlington County Times (April 12, 2018).
Published in the Courier Post (April 12, 2018).
Forwarded to the Municipal Clerk for posting (April 6, 2018).
Posted in the Fire District Administration Office.
Posted at the Relief Fire Company.
Posted on the Official Fire District Website

The Notice set forth that formal action may be taken.

Roll Call:

Present: Commissioner Fajgier, Commissioner Haines, Commissioner Brown, Vice Chairman McIlwee, Chairman Pike

Absent:

Staff & Professionals: Director Donnelly, Clerk Brooks, Clerk Mangan, Solicitor Sendzik

Pledge of Allegiance & Moment of Silence:

Chairman Pike requested that all present stand for the Pledge of Allegiance and remain standing for a moment of silence for our departed members and those lost in the line of duty.

Announcement of Emergency Exits:

Chairman Pike read the announcement aloud.

Approval of Meeting Minutes:

November 7, 2018 Board of Fire Commissioners Meeting

Commissioner Brown offered a motion to accept the minutes as presented. Vice Chairman McIlwee provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Fajgier, Haines, Brown, McIlwee, Pike

Nay:

Abstain: Brown

Approval of Monthly District Reports:

Chief Apparatus Officer – November 2018

Fire Official – November 2018

Fire Chief – No Report Submitted

Vice Chairman McIlwee offered a motion to approve the reports as read by Director Donnelly. Commissioner Haines provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Fajgier, Haines, Brown, McIlwee, Pike

Nay:

Abstain:

Approval of Vouchers:

As prepared and presented.

Vice Chairman McIlwee offered a motion to approve the vouchers as presented. Commissioner Haines provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Fajgier, Haines, Brown, McIlwee, Pike

Nay:

Abstain:

Matters Presented by the Public:

Jim Johnson (2803 Monmouth Road, Springfield) – Mr. Johnson inquired as to a timeline for moving the Fire Prevention Office from the Relief Fire Company as he stated the conditions within the building are deteriorating and causing issues for the staff of the office. Chairman Pike advised that further discussion would be occurring later in the meeting amongst the Board to discuss.

Old Business:

Mr. Sendzik updated the Board as to the status of property. Director Donnelly had nothing further to report than that which was reported at last month's meeting.

New Business:

Resolution 2018-24 Resolution authorizing line item transfers in the 2018 budget.

Vice Chairman McIlwee offered a motion to approve the resolution authorizing the Director to make certain line item transfers within the 2018 budget. Commissioner Brown provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Fajgier, Haines Brown, McIlwee, Pike

Nay:

Abstain:

Resolution 2018-25 Resolution authorizing the approval of the proposed 2019 budget.

Director Donnelly presented the proposed 2019 Fire District budget. Following presentation and discussion, Vice Chairman McIlwee offered a motion to approve the resolution authorizing the approval of the proposed 2019 budget. Commissioner Brown provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Fajgier, Haines Brown, McIlwee, Pike

Nay:

Abstain:

Resolution 2018-26 Resolution establishing a temporary budget.

Director Donnelly presented the temporary budget for 2019. Following presentation and discussion, Vice Chairman McIlwee offered a motion to approve the resolution authorizing the approval of the temporary budget. Commissioner Brown provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Fajgier, Haines Brown, McIlwee, Pike

Nay:

Abstain:

Resolution 2018-27 Resolution authorizing annual fire district election change to the November general election.

Following passage of the aforementioned resolutions, Director Donnelly had proposed discussion and recommendation of moving the Fire District election to the General Election date as now permitted by law. Director Donnelly and Mr. Sendzik discussed the specifics of moving the election to the November date. Mr. Brown reserved comment and stated that he would not take action if a motion to the proposed resolution were presented as his Board seat would be the only seat affected by the move immediately in 2019. Concerns of increased presence of PAC contributions and not wanting to be a “guinea pig” under the amended law were also expressed. Following discussion, Chairman Pike offered a motion to approve a resolution moving the election to November. There was no second to the motion and the motion died on the floor.

Matters to be Presented by the Director:

Director Donnelly discussed what would be the final capital purchase of 2018. The proposed replacement vehicle will be ordered prior to the end of the year. Since the Board does not have a scheduled meeting prior to year-end, the Director requested that the Board authorize him to expend the complete amount funded in the capital line item for the vehicle. The Director anticipated that the total cost would be less, but unsure as to what the final price would be as the spec is still out for quote. Following discussion, Vice Chairman McIlwee offered a motion authorizing the Director to expend the fully funded line item, if necessary. Commissioner Fajgier provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Fajgier, Haines Brown, McIlwee, Pike
Nay:
Abstain:

The Director stated that Santa would be coming to town with a proposed arrival of December 8. Finally, the Director stated that, due to budget constraints for 2019, he would not pursue the sale and replacement of the District's current aerial truck at this time, but would likely revisit the idea sometime during 2019.

Matters to be Presented by the Solicitor:

The solicitor had no report.

Matters to be Presented by the Board:

Chairman Pike advised those in attendance of the next meetings of the Board.

<i>Next Meetings:</i>	BOFC Meeting, Wednesday, January 2, 2019, 7:30pm, Fire District Administration Office <i>2019 Fire Officers Swearing-In</i>
	BOFC Worksession, Thursday, January 17, 2019, 7:30pm, Fire District Administration Office
	BOFC Meeting, Wednesday, February 6, 2019, 7:30pm, Fire District Administration Office

Chairman Pike advised that there is a need to enter into Executive Session to discuss matters of potential litigation and attorney-client privilege. He advised that formal action may be taken upon returning to the public meeting and that it is anticipated that the Board would be in executive session for 20-30 minutes.

Resolution 2018-28 Resolution authorizing executive session.

Vice Chairman McIlwee provided a motion to move the Resolution and enter into Executive Session. Commissioner Fajgier provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Fajgier, Haines, Brown, McIlwee, Pike
Nay:
Abstain:

The Board entered into Executive Session at 8:05pm.

Return to Public Session:

Vice Chairman McIlwee offered a motion to conclude the Executive Session and return to public session. Commissioner Fajgier provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Fajgier, Haines, Brown, McIlwee, Pike
Nay:
Abstain:

The Board returned to public session at 8:35pm.

After reconvening in public, Vice Chairman McIlwee provided a motion to introduce and adopt Resolution 2018-29, authorizing an Interlocal Services Agreement with Mount Holly Township for the use of the former construction trailer, located at 250 Rancocas Road, Mount Holly. The trailer will be utilized to temporarily house the Bureau of Fire Prevention and operational offices of the District until the Relief Project is complete. Commissioner Haines provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Fajgier, Haines, McIlwee, Pike
Nay:
Abstain: Brown

Adjournment:

With no other business on the agenda or being presented for consideration, Commissioner Brown offered a motion for adjournment. Commissioner Haines provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Fajgier, Haines, Brown, McIlwee, Pike
Nay:
Abstain:

The meeting was adjourned by Chairman Pike at 8:39pm.

Respectfully submitted,

Stefanie Haines, Secretary
(As prepared by Director Donnelly)