

**RESOLUTION 2017-8  
MOUNT HOLLY FIRE DISTRICT No.1**

**RESOLUTION AUTHORIZING QUALIFIED PURCHASING AGENT  
PURSUANT TO N.J.S.A. 40A:11-9**

**WHEREAS**, the Board of Fire Commissioners of Fire District No. 1, Township of Mount Holly, County of Burlington, State of New Jersey, acknowledges that all procurements by the Board shall be made in accordance with the Local Public Contracts Law: N.J.S.A. 40A:11-1, *et. seq.*, as amended, and Rules and Regulations promulgated thereunder; and

**WHEREAS**, N.J.S.A. 40A:11-9 permits the Board, by Resolution, to designate an individual to serve as the Board's Qualified Purchasing Agent; and

**WHEREAS**, the Board acknowledges that designation of an individual to serve as Qualified Purchasing Agent shall delegate to said individual the authority, responsibility and accountability for the purchasing activity for the Board in the name of the Board and conduct any activities as may be necessary or appropriate to the purchasing function of the Board as its agent; and

**WHEREAS**, the New Jersey State Legislature, through the Director of the Division of Local Government Services, has established a criteria for individuals to qualify for designation as a Qualified Purchasing Agent (N.J.S.A. 40A:11-9(b)), among which are education and/or experience, training and examination requirements; and

**WHEREAS**, Director of Fire Services, Ryan E. Donnelly, has been issued a qualified purchasing agent certificate by the State of New Jersey, Department of Community Affairs, Division of Local Government Services recognizing that he has satisfied the professional and educational qualifications as set forth in N.J.S.A. 40A:11-9(b) a copy of which is attached hereto; and

**WHEREAS**, the Board finds and determines that it is in the best interest of the District to designate a Qualified Purchasing Agent.

**NOW THEREFORE, BE IT RESOVLED**, by the Board of Fire Commissioners of Fire District No. 1, Township of Mount Holly, County of Burlington and State of New Jersey that Ryan E. Donnelly is designated the Qualified Purchasing Agent for the Board effective March 1, 2017 through March 7, 2018 unless otherwise resolved by the Board; and

**BE IT FURTHER RESOLVED**, that said Ryan E. Donnelly be granted all authority, responsibility and accountability of a qualified purchasing agent pursuant to the laws of the State of New Jersey and that he be authorized in the name of the Board to conduct any activities as may be necessary or appropriate for the purchasing functions of the Board, as its agent; and

**BE IT FURTHER RESOLVED**, that the Board establish the enhanced bid and quote threshold for public bodies with designated Qualified Purchasing Agents in those amounts established and/or adjusted by the Governor pursuant to N.J.S.A. 40A:11-3(c); and

**BE IT FURTHER RESOLVED**, that the Qualified Purchasing Agent shall establish rules and regulations for the Board's procurement which rules and regulations shall not be inconsistent, but shall supplement, the laws of the State of New Jersey; and

**BE IT FURTHER RESOLVED**, that a copy of this Resolution be forwarded to the District Auditor for preparation of the 2016 compliance audit; and


**BE IT FURTHER RESOLVED**, that a signed, conformed and compared copy of this Resolution should be accessible and maintained as an official Board record pursuant to and in accordance with the "Open Public Records Act"; N.J.S.A. 47:1A-1, *et seq.* and the "Destruction of Public Records Law (1953)"; N.J.S.A. 47:3-8.1, *et seq.* as set forth by the State of New Jersey Municipal Agency Record Retention Schedule promulgated by the Division of Archives and Record Management.

**CERTIFICATION**

I, **STEFANIE HAINES**, do hereby certify that the foregoing is a true and compared copy of an original Resolution now on file and of record in the District office which was duly adopted at a public meeting held on the 1<sup>st</sup> day of March, 2017.

The undersigned further certifies that the above Resolution has not been repealed or amended and remains in full force and effect.

**IN WITNESS WHEREOF**, I have hereunto set my hand and seal of said Board of Fire Commissioners of Fire District No. 1, Township of Mount Holly on this 1<sup>st</sup> day of March, 2017.

  
STEFANIE HAINES, CLERK  
Board of Fire Commissioners  
Fire District No.1  
Township of Mount Holly

**Board of Commissioners Recorded Vote**

Member	Aye	Nay	Abstain	Absent
Donald Pike	✓			
Richard McIlwee	✓			
Joshua Brown	✓			
Stefanie Haines	✓			
Patricia Cauley	✓			