

**RESOLUTION 2017-21  
MOUNT HOLLY FIRE DISTRICT No. 1**

**RESOLUTION AUTHORIZING A CONTRACT FOR AUDITING SERVICES**

**WHEREAS**, the Board of Fire Commissioners of Fire District No. 1, Township of Mount Holly, County of Burlington, State of New Jersey as a public body duly organized under the laws of the State of New Jersey, requires the services of an auditor to investigate and report the results of findings and recommendations, the annual finances and financial management practices of the District; and

**WHEREAS**, the Board is permitted under the law to retain the services of an Auditor; and

**WHEREAS**, the Local Public Contracts Law, specifically N.J.S.A. 40A:11-5(1)(a)(i), requires that professional services awarded without competitive bid be publicly advertised; and

**WHEREAS**, the term of the Contract is for one (1) year or less.

**WHEREAS**, Treasurer of the Board of Fire Commissioners has determined that the value of the services to be performed will not exceed \$6,000; and

**WHEREAS**, the Board finds and determines that Brent W. Lee of the firm Brent W. Lee & Co., LLC meets the needs of the District for auditing services and that the appointment under a non-bid process is in the District's best interest.

**NOW, THEREFORE BE IT RESOLVED**, by the Board of Fire Commissioners, Fire District No.1, Township of Mount Holly, County of Burlington, State of New Jersey, that it retain the services of Brent W. Lee of Brent W. Lee & Co., LLC, 3008 New Albany Road, Cinnaminson, New Jersey not to exceed the above set forth amount; and

**BE IT FURTHER RESOLVED**, that the contract award is made without competitive bidding as a "Professional Service" in accordance with the Local Public Contracts Law, specifically N.J.S.A. 40A:11-5(1)(a)(i), because it is for services performed by persons authorized by law to practice a recognized profession; and

**BE IT FURTHER RESOLVED**, that a copy of this Resolution, as well as the Agreement for Services, be maintained at the District office and readily available to the public; and

**BE IT FURTHER RESOLVED**, that a notice in the form attached hereto be published in the District's official newspaper, The Burlington County Times; and

**BE IT FURTHER RESOLVED**, that the Board Chairman and/or Director of Fire Services be authorized to execute any and all documents necessary to effectuate the intent and purposes of this Resolution and the Clerk attest thereto; and

**BE IT FURTHER RESOLVED**, that the within Resolution shall be effective immediately upon passage; and

**BE IT FURTHER RESOLVED**, that any resolution or part of a resolution inconsistent herewith is hereby repealed or otherwise revoked; and

**BE IT FURTHER RESOLVED**, that if any section, paragraph, sentence, clause or phrase in this Resolution is for any reason held or determined to be unconstitutional or invalid, same shall not affect the remainder of this Resolution; and

**BE IT FURTHER RESOLVED**, that notwithstanding anything set forth herein to the contrary, the Board shall be permitted to amend, modify, repeal or otherwise act as to those topics which are the subject of this Resolution provided said acts are consistent with public policy, Board bylaws, township ordinances, local, state and federal laws and rules and regulations promulgated thereunder; and

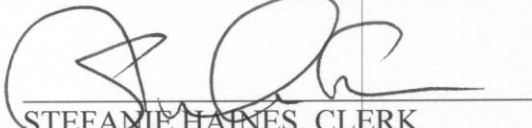
**BE IT FURTHER RESOLVED**, that an original signed, conformed and compared copy of this Resolution be accessible and maintained as an official Board record pursuant to and in accordance with the "Open Public Records Act"; N.J.S.A. 47:1A-1, *et seq.* and the "Destruction of Public Records Law (1953)"; N.J.S.A. 47:3-8.1, *et seq.* as set forth by the State of New Jersey Municipal Agency Record Retention Schedule promulgated by the Division of Archives and Record Management.

**CERTIFICATION**

I, **STEFANIE HAINES**, do hereby certify that the foregoing is a true and compared copy of an original Resolution now on file and of record in the District office which was duly adopted at a public meeting held on the 5<sup>th</sup> day of April, 2017.

The undersigned further certifies that the above Resolution has not been repealed or amended and remains in full force and effect.

**IN WITNESS WHEREOF**, I have hereunto set my hand and seal of said Board of Fire Commissioners of Fire District No. 1, Township of Mount Holly on this 5<sup>th</sup> day of April, 2017.

  
STEFANIE HAINES, CLERK  
Board of Fire Commissioners  
Fire District No.1  
Township of Mount Holly

**Board of Commissioners Recorded Vote**

Member	Aye	Nay	Abstain	Absent
Donald Pike	✓			
Richard McIlwee				✓
Joshua Brown	✓			
Stefanie Haines	✓			
Patricia Cauley	✓			

**FIRE DISTRICT No. 1**  
**TOWNSHIP OF MOUNT HOLLY**  
**COUNTY OF BURLINGTON**

**NOTICE OF CONTRACT AWARD**

PLEASE TAKE NOTICE that the Board of Fire Commissioners of Fire District No. 1, Township of Mount Holly, County of Burlington, State of New Jersey (the "Board of Fire Commissioners"), has awarded a contract without competitive bidding for professional services pursuant to N.J.S.A. 40A:11-5(1)(a)(i). The Board of Fire Commissioners retained the services of Brent W. Lee of Brent W. Lee & Co., LLC, 3008 New Albany Road, Cinnaminson, New Jersey 08077, to provide annual auditing services. This Contract will be in effect until the completion of the project or until such time as either party gives written notice to the other of termination.

This Contract and the Resolution authorizing it are available for public inspection at the District office of the Board of Fire Commissioners, 100 Garden Street, Mount Holly, New Jersey or by contacting the Director of Fire Services, Ryan E. Donnelly, at [rdonnelly@mounthollyfire.org](mailto:rdonnelly@mounthollyfire.org).

By authorization of the Board of Fire Commissioners of Fire District No. 1, Township of Mount Holly, County of Burlington.

STEFANIE HAINES, CLERK  
Board of Fire Commissioners  
Fire District No.1  
Township of Mount Holly