

**RESOLUTION 2017-11  
MOUNT HOLLY FIRE DISTRICT No.1**

**RESOLUTION APPOINTING A FIRE OFFICIAL  
PURSUANT TO N.J.A.C. 5:71-3.2**

**WHEREAS**, the “Uniform Fire Safety Act”, N.J.S.A. 52:27D-192 et seq. was enacted with its purpose and intent to ensure that lives and property of the State’s citizens are protected by a uniform minimum fire safety code; and

**WHEREAS**, pursuant to the “Act” and in accordance with the “Administrative Procedure Act”, P.L. 1968, C.410 (N.J.S.A. 52:14B-1 et seq.) Rules and Regulations have been promulgated and which have been embodied in the Uniform Fire Code, N.J.A.C. 5:70-1et seq.; and

**WHEREAS**, pursuant to said “Act” and “Code”, the Commissioners of Fire District No. 1, Township of Mount Holly, County of Burlington, State of New Jersey, have been designated the local enforcing agency with the mandated charge of enforcement of the “Act” and “Code”; and

**WHEREAS**, the Board of Fire Commissioners of the Fire District No. 1, Township of Mount Holly, has created the Bureau of Fire Prevention which is directly controlled and supervised by the Board of Fire Commissioners for the purposes and intent of enforcing said “Act” and “Code”; and

**WHEREAS**, pursuant to N.J.S.A. 40A:14-81.1, The Board has created the paid position of Fire Official; and

**WHEREAS**, since its inception, the Board has appointed a Fire Official pursuant to N.J.A.C. 5:71-3.2 and N.J.S.A. 11A:1-1 et seq. to serve as the Chief Administrator of the Bureau of Fire Prevention, to establish the day-to-day operating routines of the Bureau of Fire Prevention and coordinate the activities of the fire inspectors and other staff; and

**WHEREAS**, the Board desires to continue the appointment of the present Fire Official.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Fire Commissioners of Fire District No. 1, Township of Mount Holly, County of Burlington, State of New Jersey that it appoint Robert Hubbs as Fire Official to administer the Bureau of Fire Prevention; and

**BE IT FURTHER RESOLVED**, that said appointment shall be effective immediately and shall continue until further action of the Board or December 31, 2017 whichever is sooner; and

**BE IT FURTHER RESOLVED**, that the duties of the Fire Official shall include those as set forth in N.J.A.C. 5:71-3.3 and the employment responsibilities description developed by

the Board after consulting the requirements under N.J.S.A. 11A:1-1 et seq. and the Rules and Regulations promulgated thereunder and as directed by the Board and/or its designee; and

**BE IT FURTHER RESOLVED**, that a copy of this Resolution be forwarded to the New Jersey Department of Community Affairs, Division of Fire Safety for its records; and

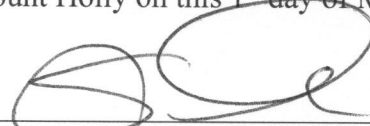
**BE IT FURTHER RESOLVED**, that a signed, conformed and compared copy of this Resolution be maintained by the Board of Fire Commissioners of Fire District No.1 as an official Board record pursuant to and in accordance with the "Open Public Records Act", N.J.S.A. 47:1A-1 et seq. and pursuant to and in accordance with the State of New Jersey Municipal Agencies Record Retention Schedule promulgated by the Division of Archives and Record Management.

**CERTIFICATION**

I, **STEFANIE HAINES**, do hereby certify that the foregoing is a true and compared copy of an original Resolution now on file and of record in the District office which was duly adopted at a public meeting held on the 1<sup>st</sup> day of March, 2017.

The undersigned further certifies that the above Resolution has not been repealed or amended and remains in full force and effect.

**IN WITNESS WHEREOF**, I have hereunto set my hand and seal of said Board of Fire Commissioners of Fire District No. 1, Township of Mount Holly on this 1<sup>st</sup> day of March, 2017.



STEFANIE HAINES, CLERK  
Board of Fire Commissioners  
Fire District No.1  
Township of Mount Holly

**Board of Commissioners Recorded Vote**

Member	Aye	Nay	Abstain	Absent
Donald Pike	✓			
Richard McIlwee	✓			
Joshua Brown	✓			
Stefanie Haines	✓			
Patricia Cauley	✓			