

MOUNT HOLLY TOWNSHIP FIRE DISTRICT NO. 1
INDEPENDENT AUDITOR'S REPORT
AND
FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2016

MOUNT HOLLY FIRE DISTRICT NO. 1

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Board of Fire Commissioners

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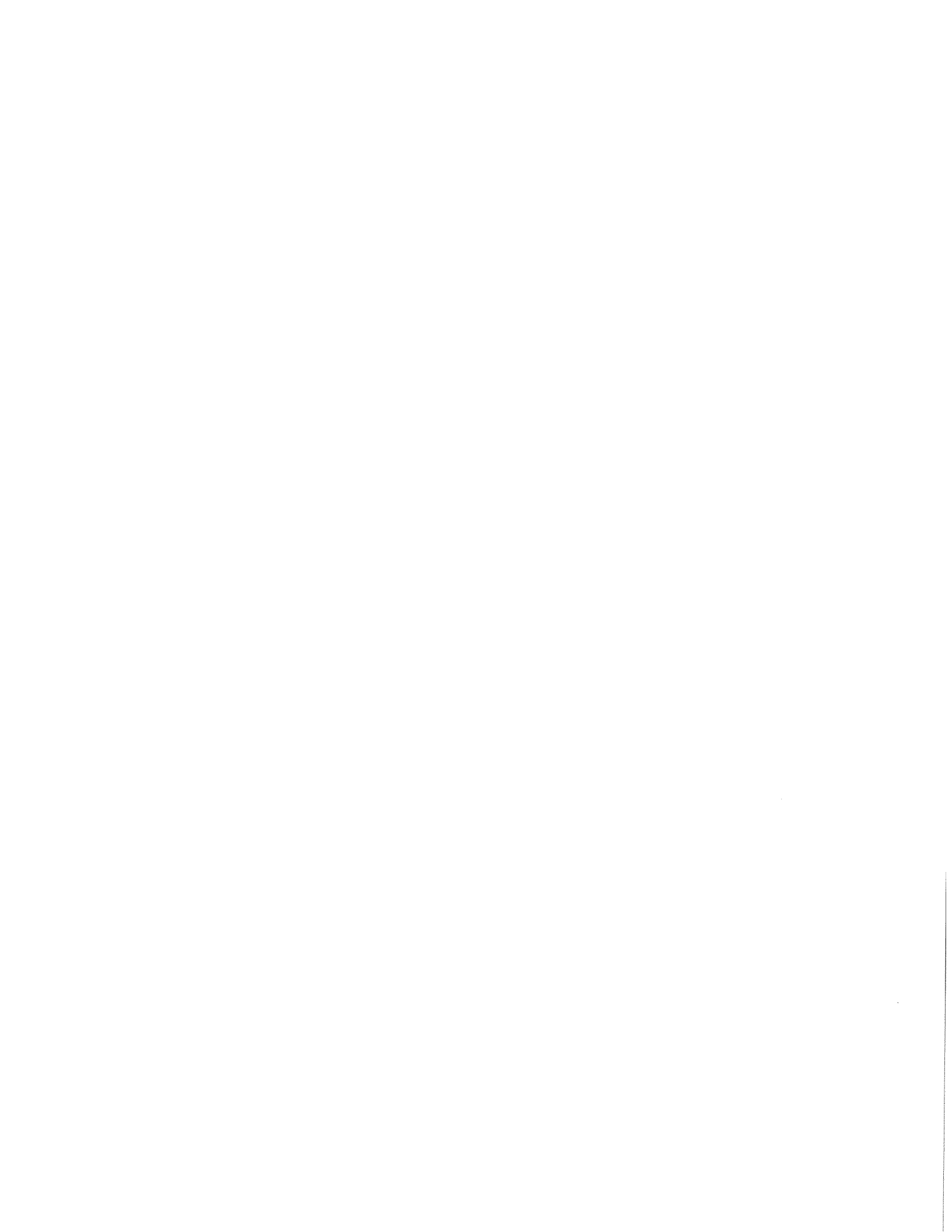
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MOUNT HOLLY TOWNSHIP FIRE DISTRICT NO. 1
BOARD OF FIRE COMMISSIONERS

Donald Pike
Chairman

Richard McIlwee
Vice Chairman

Stefanie Haines
Secretary

Joshua Brown
Treasurer

Patricia Cauley
Commissioner

FINANCIAL SECTION



BRENT W. LEE & CO., LLC
Certified Public Accounting Firm

INDEPENDENT AUDITOR'S REPORT

Board of Fire Commissioners
Mount Holly Township Fire District No. 1
Mount Holly, New Jersey 08060

Report on the Financial Statements

I have audited the accompanying financial statements of the governmental activities of the Mount Holly Township Fire District No. 1, County of Burlington, State of New Jersey, as of and for the fiscal year ended December 31, 2016, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with auditing standards generally accepted in the United States of America, and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and in compliance with audit standards prescribed by the Local Finance Board and by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, I express no such opinion. An audit also

includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Opinion

In my opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities of the Mount Holly Township Fire District No. 1, County of Burlington, State of New Jersey, as of December 31, 2016, and the respective changes in financial position and, where applicable, cash flows, thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplemental Information

Accounting principles generally accepted in the United States of America require that the Management Discussion and Analysis and Budgetary Comparison Information be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. I have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to my inquiries, the basic financial statements, and other knowledge I obtained during my audit of the basic financial statements. I do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

My audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Mount Holly Township Fire District No. 1's basic financial statements. The supplementary schedules are presented for the purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual non-major fund financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standard generally accepted in the United States of America. In my opinion, the combining and individual non-major financial statements are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The introductory and statistical sections have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, I do not express an opinion or provide any assurance on them.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, I have also issued a report dated July 27, 2017 on my consideration of the Mount Holly Township Fire District No. 1's internal control over financial reporting and on my tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.

Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standard generally accepted in the United States of America. In my opinion, the financial statements stated above are fairly stated in all material respects in relation to the financial statements as a whole.

Respectfully submitted,



Brent W. Lee
Certified Public Accountant

Cinnaminson, New Jersey
July 27, 2017

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BRENT W. LEE & CO., LLC
Certified Public Accounting Firm

**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON
COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL
STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING
STANDARDS**

Board of Fire Commissioners
Mount Holly Township Fire District No. 1
Mount Holly, New Jersey 08060

I have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States; and audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, the financial statements of the governmental activities of the Riverside Township Fire District No. 1, County of Burlington, State of New Jersey, as of and for the fiscal year ended December 31, 2016, and related notes to the financial statements, which collectively comprise the Mount Holly Township Fire District No. 1's basic financial statements, and have issued my report thereon dated July 27, 2017.

Internal Control Over Financial Reporting

In planning and performing my audit of the financial statements, I considered the Mount Holly Township Fire District No. 1's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing my opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Mount Holly Township Fire District No. 1's internal control. Accordingly, I do not express an opinion on the effectiveness of the Mount Holly Township Fire District No. 1's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. I consider the combination of deficiencies in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

My consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during my audit I did not identify deficiencies in internal control that I consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Mount Holly Township Fire District No. 1's financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit, and accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* or audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey.

Purpose of this Report

The purpose of this report is solely to describe the scope of my testing of internal control and compliance and the result of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Respectfully submitted,

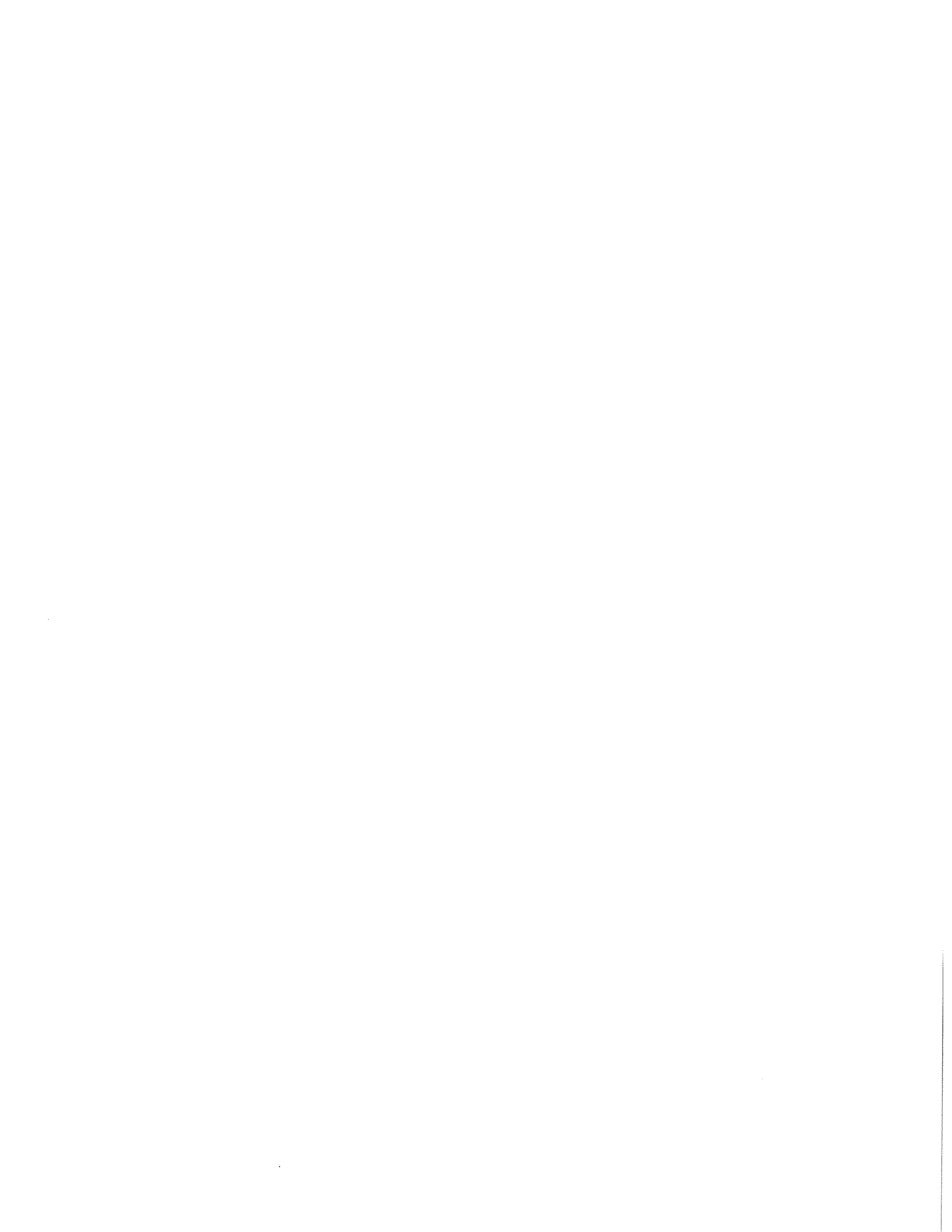


Brent W. Lee
Certified Public Accountant

Cinnaminson, New Jersey
July 27, 2017

REQUIRED SUPPLEMENTARY INFORMATION – PART I

Management's Discussion and Analysis



**Mount Holly Township Fire District No. 1
Management's Discussion and Analysis
For the Fiscal Year Ended December 31, 2016**

As management of the Mount Holly Township Fire District No. 1, New Jersey (Fire District), we offer readers of the Fire District's financial statements this narrative overview and analysis of the Fire District for the fiscal year ended December 31, 2016. We encourage readers to consider the information presented in conjunction with additional information that we have furnished in our letter of transmittal, which can be found in the introductory section of this report.

Financial Highlights

- The assets of the Fire District exceeded its liabilities at the close of the most recent fiscal year by \$855,051.
- Governmental activities have unrestricted net positions of \$362,281.
- The total net position of the Fire District increased by \$299,013, or an 53.78% increase from the prior fiscal year-end balance. The majority of the increase is attributable to the results of operations in the General Fund, depreciation expense, and reduction of capital leases.
- Fund balance of the Fire District's governmental funds increased by \$130,429 resulting in an ending fund balance of \$583,170. This increase is due to the results of operations in the General fund.

Overview of the Basic Financial Statements

This discussion and analysis is intended to serve as an introduction to the Fire District's basic financial statements. The basic financial statements are comprised of three components: 1) District-wide financial statements, 2) Fund financial statements, and 3) Notes to the basic financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

District-wide Financial Statements

The *district-wide financial statements* are designed to provide the reader with a broad overview of the financial activities in a manner similar to a private-sector business. The district-wide financial statements include the statement of net position and the statement of activities.

The *statement of net position* presents information about all of the Fire District's assets and liabilities. The difference between the assets and liabilities is reported as net position. Over time, changes in net position may serve as a useful indicator of whether the financial position of the Fire District is improving or deteriorating.

The *statement of activities* presents information showing how the net position of the Fire District changed during the current fiscal year. Changes in net position are recorded in the statement of activities when the underlying event occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement even though the resulting cash flows may be recorded in a future period.

Both of the district-wide financial statements distinguish functions of the Fire District that are supported from taxes and intergovernmental revenues (*governmental activities*). Governmental activities consolidate governmental funds including the General Fund, Capital Projects Fund, Special Revenue Fund and Debt Service Fund.

Fund Financial Statements

Fund financial statements are designed to demonstrate compliance with finance-related requirements. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific objectives. All of the funds of the Fire District are *governmental funds*.

Governmental funds account for essentially the same information reported in the governmental activities of the district-wide financial statements. However, unlike the district-wide financial statements, the governmental fund financial statements focus on near-term financial resources and fund balances. Such information may be useful in evaluating the financing requirements in the near term.

Since the governmental funds and the governmental activities report information using the same functions, it is useful to compare the information presented. Because the focus of each report differs, a reconciliation is provided on the fund financial statements to assist the reader in comparing the near-term requirements with the long-term needs.

The Fire District maintains four individual governmental funds. The major funds are the General Fund, the Special Revenue Fund, the Capital Projects Fund, and the Debt Service Fund. They are presented separately in the fund financial statements.

The Fire District adopts an annual appropriated budget for the General Fund and the Debt Service Fund. A budgetary comparison statement has been provided for each of these funds to demonstrate compliance with budgetary requirements.

Notes to the Basic Financial Statements

The notes to the basic financial statements provide additional information that is essential to a full understanding of the data provided in the basic financial statements.

District-wide Financial Analysis

The assets of the Fire District are classified as current assets and capital assets. Cash, investments, and receivables are current assets. These assets are available to provide resources for the near-term operations of the Fire District.

Capital assets are used in the operations of the Fire District. These assets are land, buildings, improvements, equipment and vehicles. Capital assets are discussed in greater detail in the section titled, Capital Assets and Debt Administration, elsewhere in this analysis.

Current and long-term liabilities are classified based on anticipated liquidation either in the near-term or in the future. Current liabilities include accounts payable and current debt obligations. The liquidation of current liabilities is anticipated to be either from currently available resources, current assets or new resources that become available during fiscal year 2017. Long-term liabilities such as Long-term debt obligations will be liquidated from resources that will become available after fiscal year 2017.

The assets of the primary government activities exceeded liabilities by \$855,051 with an unrestricted balance of \$362,281. The net position of the primary government does not include internal balances.

A net investment of \$215,412 in land, vehicles and equipment which provide the services to the Fire District's citizens is 25.19% of the total net position. Net position of \$25,000 has been restricted to provide resources for future capital projects and \$220,889 has been restricted for appropriation in the 2017 Budget.

**Mount Holly Township Fire District No. 1 Comparative Statement
of Net Position
For the Year Ended December 31, 2016 and 2015**

	<u>2016</u>	<u>2015</u>
Assets:		
Current Assets	\$ 659,784	\$ 473,982
Capital Assets	<u>215,412</u>	<u>144,527</u>
Total Assets	<u>875,196</u>	<u>618,509</u>
Liabilities:		
Current Liabilities	<u>23,145</u>	<u>62,471</u>
Total Liabilities	<u>23,145</u>	<u>62,471</u>
Net Position Consist of:		
Net Investment in Capital Assets	215,412	103,297
Restricted Net Position	227,358	263,847
Unrestricted Net Position	<u>362,281</u>	<u>188,894</u>
Net Position	<u>\$ 855,051</u>	<u>\$ 556,038</u>

Financial Analysis of the Governmental Funds

As noted earlier, the Fire District uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental Funds - The focus of the Fire District's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the Fire District's financing requirements. In particular, unreserved fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, the Fire District's governmental funds reported a combined ending fund balance of \$639,639, an increase of \$362,281 in comparison with the prior year. The increase is attributable to the results of operations of the General fund.

The unreserved fund balance for the Fire District at the end of the fiscal year includes an unreserved fund balance for the General Fund of \$188,894. The remainder of the fund balance is reserved to indicate that it is not available for new spending because it has already been committed 1) as restricted cash reserved for future capital outlays of \$56,469 and 2) \$220,889 appropriated as a revenue source in the subsequent year's budget.

Mount Holly Township Fire District No. 1
Changes in Net Position
For the Year Ended December 31, 2016 and 2015

	2016	2015
Revenues:		
General Revenues:		
Property Taxes	\$ 617,845	\$ 617,845
Unrestricted State Aid	4,246	4,246
Other Revenues	177,724	44,184
Total Revenues	799,815	666,275
Expenses:		
Governmental Activities:		
Administration	117,741	134,052
Cost of Operations	333,374	306,703
Capital Outlay	43,531	18,298
Interest on long-term		
Debt	1,584	6,555
Unallocated	4,572	39,113
Total Expenses	500,802	504,721
Changes in net assets	299,013	161,554
Net position, January 1	556,038	394,484
Net position, December 31	\$ 855,051	\$ 556,038

Governmental Activities

Key elements of the decrease in net position for governmental activities are as follows:

- Decrease of long-term debt obligations of \$41,230.
- Depreciation expense of \$4,572.
- Increase in results of operations in the General Fund of \$186,898.

General Fund Budgetary Highlights

At the end of the current fiscal year, unreserved fund balance of the general fund was \$362,281 while total fund balance was \$639,639. As a measure of the general fund's liquidity, it may be useful to compare both unreserved fund balance and total fund balance to total general fund expenditures. Actual expenditures of the General Fund including other financing uses amounted to \$551,571. Unreserved fund balance (budgetary basis) represents 65.68% of expenditures while total fund balance represents 115.97% of that same amount.

Capital Asset and Debt Administration

The Fire District's investment in capital assets for its governmental activities as of December 31, 2016, totaled \$215,412 (net of accumulated depreciation). This investment in capital assets includes land, buildings, vehicles and equipment. The total increase in the District's investment in capital assets for the current fiscal year was \$70,885, or a 49.05% increase. This increase is due to additional equipment and building improvement soft costs.

**Capital Asset (net of accumulated depreciation)
For the Year Ended December 31, 2016 and 2015**

	2016		2015
Land	\$ 74,600	\$	74,600
Construction in progress	43,531		
Buildings and Improvements	65,813		69,927
Equipment	31,468		
Net assets	\$ 215,412	\$	144,527

Additional information on the Fire District’s capital assets can be found in the notes to the basic financial statements (Note 3) of this report.

Long-term debt – During the fiscal year ended December 31, 2016, the Fire District paid off their capital leases payable balance.

State statutes limit the amount of general obligation debt that the District may issue. At the end of the current fiscal year, the legal debt limit was \$12,896,395. The available amount as of December 31, 2016 is \$12,896,395.

Additional information on the Fire District’s debt obligations can be found in the notes to the basic financial statements (Note 4) of this report.

Economic Factors and Next Year’s Budgets and Rates

The following factors were considered and incorporated into the preparation of the Fire District’s budget for the 2017 calendar year.

- For the 2016 calendar year the Fire District the local tax levy in the General Fund had no change, for a total tax levy of \$617,845. Operating expenditures continue to increase contractually; however, the District has managed to control costs. The 2016 General Fund Operating Budget is \$48,050 greater than the previous year or a 5.7% increase.

For the Future

The Mount Holly Township Fire District No. 1 is presently in good financial condition. Always a concern of the District, however, is the ability to provide quality service at an affordable cost. With increasing demands for service, rising costs, and a multi-million dollar capital improvement project underway, the District must ensure financial solvency while providing affordable, quality services.

In conclusion, the Mount Holly Township Fire District No. 1 has a history of prudent financial management and is committed to continuing its management practices as future challenges and expansion of the District are presented.

Requests for Information

This financial report is designed to provide a general overview of the Fire District's finances for all those with an interest in the Fire District. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Mount Holly Township Fire District No. 1 Board of Fire Commissioners, 100 Garden Street, Mount Holly, New Jersey 08060.

BASIC FINANCIAL STATEMENTS



A. GOVERNMENT-WIDE FINANCIAL STATEMENTS

**MOUNT HOLLY FIRE DISTRICT NO. 1
STATEMENT OF NET POSITION
DECEMBER 31, 2016**

ASSETS

Unrestricted Assets:	
Cash & Cash Equivalents	<u>\$603,315</u>
Total Unrestricted Assets	<u>603,315</u>
Restricted Assets:	
Cash & Cash Equivalents	<u>56,469</u>
Total Restricted Assets	<u>56,469</u>
Capital Assets, Net of Accumulated Depreciation (Note 3)	<u>215,412</u>
Total Assets	<u>875,196</u>

LIABILITIES

Current Liabilities:	
Accounts Payable	<u>20,145</u>
Total Current Liabilities	<u>20,145</u>
Total Liabilities	<u>20,145</u>

NET POSITION

Restricted Net Position:	
Net Investment in Capital Assets	215,412
Restricted For:	
Capital Outlay	56,469
Unrestricted Net Position:	
Designated for Subsequent Year's Expenditures	220,889
General Fund	<u>362,281</u>
Total Net Position	<u><u>\$855,051</u></u>

The accompanying Notes to the Financial Statements are an integral part of this Statement.

**MOUNT HOLLY FIRE DISTRICT NO. 1
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED DECEMBER 31, 2016**

FUNCTION PROGRAM	EXPENSES	INDIRECT EXPENSES ALLOCATION	OPERATING GRANTS & CONTRIBUTIONS	GOVERNMENTAL ACTIVITIES
Governmental Activities:				
Fire Protection:				
Salaries & Benefits	\$95,261			(95,261)
Services & Supplies	355,853			(355,853)
Capital Outlay	43,531			(43,531)
Interest on Long-Term Liabilities	1,585			(1,585)
Unallocated - Depreciation		4,572		(4,572)
	<hr/>			
Total Governmental Activities	496,230	4,572		(500,802)
	<hr/>			
General Revenues:				
District Tax				617,845
Miscellaneous Income				926
Gain on Sale of Assets				135,000
Uniform Fire Safety				41,798
Federal and State Aid - Not Restricted				4,246
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Total General Revenues				799,815
	<hr/>			
Change in Net Position				299,013
Net Position:				
Beginning of the Year				556,038
	<hr/>			
End of the Year				\$855,051
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The accompanying Notes to the Financial Statements are an integral part of this Statement.

B. FUND FINANCIAL STATEMENTS



**MOUNT HOLLY FIRE DISTRICT NO. 1
GOVERNMENTAL FUNDS
BALANCE SHEET
DECEMBER 31, 2016**

	GOVERNMENTAL FUND TYPES			TOTAL
	GENERAL FUND	CAPITAL PROJECTS FUND	DEBT SERVICE FUND	
Assets:				
Cash	\$603,315	56,469		659,784
Total Assets	\$603,315	56,469		659,784
Liabilities & Fund Balances:				
Liabilities:				
Accounts Payable	20,145			20,145
Total Liabilities	20,145			20,145
Fund Balances:				
Reserved for:				
Capital Outlay		56,469		56,469
Debt Service				
Designated for Subsequent Year's Expenditures	220,889			220,889
Unreserved:				
Undesignated	362,281			362,281
Total Fund Balances	583,170	56,469		639,639
Total Liabilities & Fund Balances	\$603,315	56,469		

Amounts reported for *governmental activities* in the statement of net position (A-1) are different because:

Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds. The cost of the assets is \$1,522,827 and the accumulated depreciation is \$1,307,415. 215,412

Long-term liabilities, including bonds payable, are not due and payable in the current period and therefore are not reported as liabilities in the funds.

Net Position of Governmental Activities \$855,051

The accompanying Notes to the Financial Statements are an integral part of this Statement.

**MOUNT HOLLY FIRE DISTRICT NO. 1
GOVERNMENTAL FUNDS
STATEMENT OF REVENUE, EXPENDITURES,
AND CHANGES IN FUND BALANCES
FOR THE YEAR ENDED DECEMBER 31, 2016**

	GOVERNMENTAL FUND TYPES			TOTAL
	GENERAL FUND	CAPITAL PROJECTS FUND	DEBT SERVICE FUND	
Revenues:				
Local Sources:				
Local Tax Levy	\$500,030	\$75,000	42,815	617,845
Uniform Fire Safety Act	\$41,798			41,798
Miscellaneous Income	926			926
Total Revenues - Local Sources	542,754	75,000	42,815	660,569
State Sources	4,246			4,246
Total Revenues	547,000	75,000	42,815	664,815
Expenditures:				
Salaries & Employee Benefits	95,261			95,261
Services & Supplies	431,310			431,310
Capital Outlay:				
Building Improvements		43,531		43,531
Debt Service:				
Principal			41,230	41,230
Interest			1,585	1,585
Total Expenditures	526,571	43,531	42,815	612,917
Excess/(Deficiency) of Revenues Over/ (Under) Expenditures Before Other Finance Sources/(Uses)	20,429	31,469		51,898
Other Financing Sources/(Uses):				
Operating Transfer	(25,000)	25,000		
Gain on Sale of Assets	135,000			135,000
Total Financing Sources/(Uses)	110,000	25,000		135,000
Excess/(Deficiency) of Revenues & Other Financing Sources Over/(Under) Expenditures	130,429	56,469		186,898
Beginning Fund Balance	452,741			452,741
Ending Fund Balance	\$583,170	56,469		639,639

The accompanying Notes to the Financial Statements are an integral part of this Statement.

MOUNT HOLLY FIRE DISTRICT NO. 1
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS
TO THE STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED DECEMBER 31, 2016

Net Change in Fund Balances - Governmental Funds (Exhibit B-2) \$186,898

Amounts reported for governmental activities in the statement of activities (Exhibit A-2) are different as follows:

Government funds report Capital outlays as expenditures. However, in the statement of activities, the cost of those assets are allocated over the estimated useful lives as depreciation expense. This is the amount by which capital outlays exceeded depreciation expense during the year.

Total Historical Cost of Capital Assets	\$75,457	
Depreciation Expense	(4,572)	70,885

Repayment of principal on long-term liabilities is an expenditure for governmental funds, but the repayment reduces long-term liabilities on the government-wide Statement of Net Assets. Principal payments made on long-term liabilities during the year ended December 31, 2016 consist of the following:

Capital Lease Principal		41,230
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Change in Net Position of Governmental Activities (Exhibit A-2)		\$299,013
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The accompanying Notes to the Financial Statements are an integral part of this Statement.

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2016**



Mount Holly Township Fire District No. 1
Notes to Basic Financial Statements
For the Fiscal Year Ended December 31, 2016

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Description of Reporting Entity - Mount Holly Township Fire District No. 1 is located in Burlington County, New Jersey and covers an area of approximately 2.9 square miles. It is a political subdivision of the Township of Mount Holly and was formed through the adoption of a Township ordinance. As of the 2010 United States Census, the Township's population was 9,544. A Board of five commissioners oversees all operations of the Fire District. The length of each commissioner's term is three years with the annual election held the third Saturday of every February.

Fire districts are governed by N.J.S.A. 40A:I4-70 et al. and are organized as a taxing District charged with the responsibility of providing fire fighting services to the residents within its territorial location. Mount Holly Township Fire District No. 1 has two fire companies within its jurisdiction.

Component Units - GASB Statement No. 14 and GASB No. 39, provide guidance that all entities associated with a primary government are potential component units and should be evaluated for inclusion in the financial reporting entity. A primary government is financially accountable not only for the organizations that meet the criteria established by GASB statements No. 14 and No. 39. In addition, GASB Statement No. 61, provides additional guidance for organizations that do not meet the financial accountability criteria for inclusion as component units but that nevertheless should be included because the primary government's management determines that it would be misleading to exclude them. As of December 31, 2016, it has been determined by the District that no component units exist.

Basis of Presentation -The financial statements of the Fire District have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to local governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the District's accounting policies are described below.

The district's basic financial statements consist of government-wide statements, including a Statement of Net Position and a Statement of Activities, and fund financial statements, which provide a more detailed level of financial information.

Government-wide Statements - The Statement of Net Position and the Statement of Activities display information about the District as a whole. These statements include the financial activities of the primary government. Eliminations have been made to minimize the double counting of internal activities. The Statement of Net Position presents the financial condition of the governmental activities of the District at year end. The Statement of Activities presents a comparison between direct expenses and program revenues for each program or function of the District's governmental activities. Direct expenses are those that are specifically associated with a service, program or department and, therefore, are clearly identifiable to a particular function. Indirect expenses are not allocated to programs. Program revenues include charges paid by the recipients of goods or services offered by the program, grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues, which are not classified as program revenues, are presented as general revenues of the District, with certain limited exceptions. The comparison of direct expenses with program revenues identifies the extent to which each governmental function is self-financing or draws from the general revenues of the District.

Fund Financial Statements - During the fiscal year, the District segregates transactions related to certain District functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. Fund financial statements are designed to present financial information of the District at this more detailed level reporting. The District uses funds to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. Accordingly, the Fire District accounts for its financial transactions through the use of the following funds and account groups when applicable.

Governmental Fund - Governmental funds are those through which most governmental functions typically are financed. Governmental fund reporting focuses on the sources, uses and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund assets and liabilities is reported as fund balance. The following are the Fire District's major governmental funds:

Mount Holly Township Fire District No. 1
Notes to Basic Financial Statements
For the Fiscal Year Ended December 31, 2016

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

General Fund - The General Fund is the general operating fund of the Fire District and is used to account for all expendable financial resources except those required to be accounted for in another fund. The acquisition of certain capital assets, such as fire-fighting apparatus and equipment, is accounted for in the General Fund when it is responsible for the financing of such expenditures.

Special Revenue Fund - The Special Revenue Fund is used to account for the proceeds of specific revenue sources, such as state or federal government grants and appropriations that are legally restricted to expenditures for specified purposes.

Capital Projects Fund - The Capital Projects Fund is used to account for all financial resources to be used for the acquisition or construction of major capital facilities such as fire houses. The financial resources are derived from temporary notes or serial bonds which are specifically authorized by the voters as a separate question on the ballot either during the annual election or at a special election.

Debt Service Fund - The Debt Service Fund is used to account for resources that will be used to service principal and interest payments on general long-term liabilities.

Measurement Focus

Government-wide Financial Statements - The government-wide financial statements are prepared using the economic resources measurement focus. All assets and all liabilities associated with the operation of the Fire District are included on the statement of Net Position.

Fund Financial Statements - All governmental funds are accounted for using a flow of current financial resources measurement focus. With this measurement focus, only current assets and current liabilities are included on the balance sheet. The Statement of Revenues, Expenditures and Changes in Fund Balance reports on the sources (i.e. revenues and other financing sources) and uses (i.e. expenditures and other financing uses) of current financial resources. This approach differs from the manner in which the governmental activities of the government-wide financial statements are prepared. Governmental fund financial statements therefore include a reconciliation with brief explanations to better identify the relationship between the government-wide statements and the statements for governmental funds.

Basis of Accounting - Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements. Government-wide financial statements are prepared using the accrual basis of accounting. Governmental funds use the modified accrual basis of accounting. Fiduciary funds also use the accrual basis of accounting. Differences in the accrual and the modified accrual basis of accounting arise in the recognition of revenue, the recording of deferred revenue, and in the presentation of expenses versus expenditures.

Revenues and Expenses - Revenues are recorded when they are determined to be available and measurable. Generally, fees and other non-tax revenues are recognized when received. Grants from other governments are recognized when qualifying expenditures are incurred. Expenditures are recorded when the related liability is incurred, if measurable, except for unmatured interest on general long-term debt, which is recognized when due.

Expenses/Expenditures - On the accrual basis of accounting, expenses are recognized at the time they are incurred. The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable. Allocations of cost, such as depreciation and amortization, are not recognized in governmental funds.

Mount Holly Township Fire District No. 1
Notes to Basic Financial Statements
For the Fiscal Year Ended December 31, 2016

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Fire District Taxes - Upon the proper certification to the assessor of the municipality in which the Fire District is located, the assessor shall assess the amount of taxes to be raised in support of the Fire District's budget in the same manner as all other municipal taxes. The collector or treasurer of the municipality shall then pay over to the treasurer or custodian of funds of the Fire District the taxes assessed in accordance with the following schedule: on or before April 1, an amount equaling 21.25% of all moneys assessed; on or before July 1, an amount equaling 22.5% of all moneys assessed; on or before October 1, an amount equaling 25% of all moneys assessed; and on or before December 31, an amount equaling the difference between the total of all moneys so assessed and the total amount of moneys previously paid over.

Budgets/Budgetary Control - The Fire District must adopt an annual budget in accordance with N.J.S.A. 40A:14-78.1 et al.

The fire commissioners must introduce and approve the annual budget not later than sixty days prior to the annual election. At introduction, the commissioners shall fix the time and place for a public hearing on the budget and must advertise the time and place at least ten days prior to the hearing in a newspaper having substantial circulation in the Fire District. The public hearing must not be held less than twenty-eight days after the date the budget was introduced. After the hearing has been held, the fire commissioners may, by majority vote, adopt the budget. Amendments may be made to the Fire District budget in accordance with N.J.S.A. 40A:14-78.3. The budget may not be amended subsequent to its final adoption and approval, except for provisions allowed by N.J.S.A. 40A:14-78.3.

Subsequent to the adoption of the Fire District budget, the amount of money to be raised by taxation in support of the Fire District budget must appear on the ballot for the annual election for the approval of the legal voters. If the voters reject the budget, the Township Council is required to review and determine the annual budget. Amounts reported under the final budget on Exhibit C-1, includes modifications to the adopted budget that were made during the year as approved by the Board of Commissioners.

Encumbrances - Under encumbrance accounting purchase orders, contracts and other commitments for the expenditure of resources are recorded to reserve a portion of the applicable appropriation. Open encumbrances in governmental funds, other than the special revenue fund, are reported as reservations of fund balances at fiscal year end as they do not constitute expenditures or liabilities but rather commitments related to unperformed contracts for goods and services.

Open encumbrances in the special revenue fund, for which the Fire District has received advances, are reflected in the balance sheet as unearned revenues at fiscal year end.

The encumbered appropriation carries over into the next fiscal year. An entry will be made at the beginning of the next fiscal year to increase the appropriation reflected in the adopted budget by the outstanding encumbrance amount as of the current fiscal year end.

Cash, Cash Equivalents and Investments - Cash and cash equivalents include petty cash, change funds and cash on deposit with public depositories. All certificates of deposit are recorded as cash regardless of the date of maturity. Investments are stated at cost. Consequently, unrealized gain or loss on investments has not been recorded in accordance with Governmental Accounting Standards Board Statement No. 31.

Cash and cash equivalents include petty cash, change funds and cash on deposit with public depositories. All certificates of deposit are recorded as cash regardless of the date of maturity. Investments are stated at cost. Consequently, unrealized gain or loss on investments has not been recorded in accordance with Governmental Accounting Standards Board Statement No. 31.

Mount Holly Township Fire District No. 1
Notes to Basic Financial Statements
For the Fiscal Year Ended December 31, 2016

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

New Jersey municipal units are required by N.J.S.A. 40A:5-14 to deposit public funds in a bank or trust company having its place of business in the State of New Jersey and organized under the laws of the United States or of the State of New Jersey or in the New Jersey Cash Management Fund. N.J.S.A. 40A:5-15.1 provides a list of investments which may be purchased by New Jersey municipal units. In addition, other State statutes permit investments in obligations issued by local utilities and other state agencies.

N.J.S.A. 17:9-41 et seq. establishes the requirements for the security of deposits of governmental units. The statute requires that no governmental unit shall deposit public funds in a public depository unless such funds are secured in accordance with the Governmental Unit Deposit Protection Act ("GUDPA"), a multiple financial institutional collateral pool, which was enacted in 1970 to protect governmental units from a loss of funds on deposit with a failed banking institution in New Jersey. Public depositories include State or federally chartered banks, savings banks or associations located in or having a branch office in the State of New Jersey, the deposits of which are federally insured. All public depositories must pledge collateral, having a market value at least equal to five percent of the average daily balance of collected public funds, to secure the deposits of governmental units. If a public depository fails, the collateral it has pledged, plus the collateral of all other public depositories, is available to pay the amount of their deposits to the governmental units.

The cash management plan adopted by the Fire District requires it to deposit funds in public depositories protected from loss under the provisions of the Act.

Inventories and Prepaid Expenses - Inventories and prepaid expenses which benefit future periods, other than those recorded in the enterprise funds, are recorded as an expenditure during the year of purchase.

Short-Term Interfund Receivables / Payables - Short-term interfund receivables / payables represent amounts that are owed, other than charges for goods or services rendered to/from a particular fund in the Fire District and that are due within one year. These amounts are eliminated in the governmental column of the Statement of Net Position.

Capital Assets

These assets result from expenditures in the governmental funds. These assets are reported in the governmental activities column of the government-wide Statement of Net Position but are not reported in the fund financial statements. All capital assets are capitalized at cost (or estimated historical cost) and updated for additions and retirements during the year. Donated fixed assets are valued at their estimated fair market value on the date received. The Fire District maintains a capitalization threshold of \$5,000. The Fire District does not possess any infrastructure. Improvements are capitalized; the cost of normal repairs and maintenance that do not add to the value of the asset or materially extend assets' lives are not. All reported capital assets except land, land improvements and construction in progress are depreciated. Improvements are depreciated over the remaining useful lives of the related capital assets.

Depreciation is computed using the straight-line method over the following useful lives:

<u>Asset Class</u>	<u>Governmental Activities Estimated Lives</u>
Buildings	30 years
Building Improvements	20 years
Machinery and Equipment	5-20 years
Vehicles	5-20 years

N.J.S.A. 40A:14-84 governs the procedures for the acquisition of property and equipment for Fire Districts, and N.J.S.A. 40A:14-85 to 87 governs procedures for the issuance of any debt related to such purchases. In summary, Fire districts may purchase fire fighting apparatus and equipment and land and buildings to house such property in an amount not exceeding 5 mills on the dollar of the last assessed valuation of property within the district upon the approval of the legal voters. Debt may be issued up to \$60,000 or two percent (2%) of the assessed valuation of property, whichever is larger.

Mount Holly Township Fire District No. 1
Notes to Basic Financial Statements
For the Fiscal Year Ended December 31, 2016

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Compensated Absences - Compensated absences are those absences for which employees will be paid, such as vacation, sick leave, and sabbatical leave. A liability for compensated absences that are attributable to services already rendered, and that are not contingent on a specific event that is outside the control of the Fire District and its employees, is accrued as the employees earn the rights to the benefits. Compensated absences that relate to future services, or that are contingent on a specific event that is outside the control of the Fire District and its employees, are accounted for in the period in which such services are rendered or in which such events take place.

The entire compensated absence liability is reported on the government-wide financial statements.

For governmental funds, the current portion of unpaid compensated absences is the amount that is normally expected to be paid with expendable available financial resources. In proprietary funds, the entire amount of compensated absences is recorded as a fund liability.

Unearned Revenue - Unearned revenue arises when assets are recognized before revenue recognition criteria have been satisfied and are recorded as a liability until the revenue is both measurable and the Fire District is eligible to realize the revenue.

Accrued Liabilities and Long-Term Obligations - All payables, accrued liabilities, and long-term obligations are reported on the government-wide financial statements, and all payables, accrued liabilities and long-term obligations payable from proprietary funds are reported on the proprietary fund financial statements. In general, governmental fund payables and accrued liabilities that, once incurred, are paid in a timely manner and in full from current financial resources are reported as obligations of the funds. However, claims and judgments, compensated absences, special termination benefits and contractually required pension contributions that will be paid from governmental funds are reported as a liability in the fund financial statements only to the extent that they are normally expected to be paid with expendable available financial resources. Bonds are recognized as a liability on the fund financial statements when due.

Net Position - Net position represents the difference between the summation of assets and deferred outflows of resources, and the summation of liabilities and deferred inflows of resources. Net position is classified into the following three components:

Net Investment in Capital Assets - This component represents capital assets, net of accumulated depreciation, net of outstanding balances of borrowings used for the acquisition, construction, or improvement of those assets.

Restricted - Net position is reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the Fire District or through external restrictions imposed by creditors, grantors or law or regulations of other governments.

Unrestricted - Net position is reported as unrestricted when it does not meet the criteria of the other two components of net position.

It is the Fire District's policy to apply restricted resources when an expense is incurred for purposes for which both restricted and unrestricted assets are available.

Fund Balance - The Fire District reports fund balance in classifications that comprise a hierarchy based primarily on the extent to which the Fire District is bound to honor constraints on the specific purposes for which amounts in those funds can be spent. The Fire District's classifications, and policies for determining such classifications, are as follows:

Nonspendable - The nonspendable fund balance classification includes amounts that cannot be spent because they are either not in spendable form or are legally or contractually required to be maintained intact. The "not in spendable form" criteria include items that are not expected to be converted to cash, such as inventories and prepaid amounts.

Restricted - This fund balance classification includes amounts that are restricted to specific purposes. Such restrictions, or constraints, are placed on the use of resources either by being (a) externally imposed by creditors, grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through

Mount Holly Township Fire District No. 1
Notes to Basic Financial Statements
For the Fiscal Year Ended December 31, 2016

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

constitutional provisions or enabling legislation.

Committed - This fund balance classification includes amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the Fire District's highest level of decision making authority, which for the Fire District is the Board of Fire Commissioners. Once committed, amounts cannot be used for any other purpose unless the Board of Fire Commissioners removes, or changes, the specified use by taking the same type of action imposing the commitment.

Assigned - This fund balance classification includes amounts that are constrained by the Fire District's *intent* to be used for specific purposes, but are neither restricted nor committed. The Board of Fire Commissioners has the authority to assign amounts to be used for specific purposes.

Unassigned - This fund balance classification is the residual classification for the General Fund. It represents fund balance that has not been assigned to other funds and that has not been restricted, committed, or assigned to specific purposes within the general fund. The general fund is the only fund that reports a positive unassigned fund balance amount. In other governmental funds, if expenditures incurred for specific purposes exceed the amounts restricted, committed, or assigned to those purposes, it may be necessary to report a negative unassigned fund balance.

When an expenditure is incurred for purposes for which both restricted and unrestricted fund balances are available, it is the Fire District's policy to spend restricted fund balances first. Likewise, when an expenditure is incurred for purposes for which amounts in any of the unrestricted fund balance classifications can be used, it is the policy of the Fire District to spend fund balances, if appropriate, in the following order: committed, assigned, then unassigned.

Interfunds - Interfund receivables and payables that arise from transactions between funds are recorded by all funds affected by such transactions in the period in which the transaction is executed.

Estimates - The preparation of financial statements in conformity with accounting principles generally accepted in the United State of America requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

Recently Issued Accounting Pronouncements - In February 2015, the GASB issued Statement 72, Fair Value Measurement and Application. The requirements of this Statement will enhance comparability of financial statements among governments by requiring measurement of certain assets and liabilities at fair value using a consistent and more detailed definition of fair value and accepted valuation techniques. This Statement also will enhance fair value application guidance and related disclosures in order to provide information to financial statement users about the impact of fair value measurements on a government's financial position. This Statement is effective for financial statements for periods beginning after June 15, 2015 and will not have any effect on the District's financial reporting.

In June 2015, the GASB issued Statement 73, *Accounting and Financial Reporting for Pensions and Related Assets That Are Not within the Scope of GASB Statement 68, and Amendments to Certain Provisions of GASE Statements 67 and 68*. This Statement establishes requirements for defined benefit pensions that are not within the scope of Statement No. 68, *Accounting and Financial Reporting for Pensions*, as well as for the assets accumulated for purposes of providing those pensions. In addition, it establishes requirements for defined contribution pensions that are not within the scope of Statement 68. It also amends certain provisions of Statement No. 67, *Financial Reporting for Pension Plans*, and Statement 68 for pension plans and pensions that are within their respective scopes. The requirements of this Statement will improve financial reporting by establishing a single framework for the presentation of information about pensions, which will enhance the comparability of pension-related information reported by employers and non-employer contributing entities. This Statement is effective for financial statements for periods beginning after June 15, 2016 and will not have any effect on the District's financial reporting.

Mount Holly Township Fire District No. 1
Notes to Basic Financial Statements
For the Fiscal Year Ended December 31, 2016

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Recently Issued Accounting Pronouncements (Continued) - In June 2015, the GASB issued Statement 74, *Financial Reporting for Postemployment Benefit Plans Other Than Pension Plans*. This Statement replaces Statements No. 43, *Financial Reporting for Postemployment Benefit Plans Other Than Pension Plans*, as amended, and No. 57, *OPEB Measurements by Agent Employers and Agent Multiple-Employer Plans*. It also includes requirements for defined contribution OPEB plans that replace the requirements for those OPEB plans in Statement No. 25, *Financial Reporting for Defined Benefit Pension Plans and Note Disclosures for Defined Contribution Plans*, as amended, Statement 43, and Statement No. 50, *Pension Disclosures*. This Statement also includes requirements to address financial reporting for assets accumulated for purposes of providing defined benefit OPEB through OPEB plans that are *not* administered through trusts that meet the specified criteria. This Statement is effective for financial statements for periods beginning after June 15, 2016 and will not have any effect on the District's financial reporting.

In June 2015, the GASB issued Statement 75, *Accounting and Financial Reporting for Postemployment Benefit Plans Other Than Pension Plans*. This Statement replaces the requirements of Statements No. 45, *Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions*, as amended, and No. 57, *OPEB Measurements by Agent Employers and Agent Multiple-Employer Plans*, for OPEB. Statement No. 74, *Financial Reporting for Postemployment Benefit Plans Other Than Pension Plans*, establishes new accounting and financial reporting requirements for OPEB plans. The scope of this Statement addresses accounting and financial reporting for OPEB that is provided to the employees of state and local governmental employers. This Statement establishes standards for recognizing and measuring liabilities, deferred outflows of resources, deferred inflows of resources, and expense/expenditures. For defined benefit OPEB, this Statement identifies the methods and assumptions that are required to be used to project benefit payments, discount projected benefit payments to their actuarial present value, and attribute that present value to periods of employee service. Note disclosure and required supplementary information requirements about defined benefit OPEB also are addressed. This Statement is effective for financial statements for periods beginning after June 15, 2017 and will not have any effect on the District's financial reporting.

In June 2015, the GASB issued Statement 76, *The Hierarchy of Generally Accepted Accounting Principles for State and Local Governments*. The requirements in this Statement improve financial reporting by (1) raising the category of GASB Implementation Guides in the GAAP hierarchy, thus providing the opportunity for broader public input on implementation guidance; (2) emphasizing the importance of analogies to authoritative literature when the accounting treatment for an event is not specified in authoritative GAAP; and (3) requiring the consideration of consistency with the GASB Concepts Statements when evaluating accounting treatments specified in nonauthoritative literature. As a result, governments will apply financial reporting guidance with less variation, which will improve the usefulness of financial statement information for making decisions and assessing accountability and enhance the comparability of financial statement information among governments. This Statement supersedes Statement No. 55, *The Hierarchy of Generally Accepted Accounting Principles for State and Local Governments*. This Statement is effective for financial statements for periods beginning after June 15, 2015 and will not have any effect on the District's financial reporting.

In December 2015, the GASB issued Statement No. 78, *Pensions Provided through Certain Multiple-Employer Defined Benefit Pension Plan*. The objective of this Statement is to address a practice issue regarding the scope and applicability of Statement No. 68, *Accounting and Financial Reporting for Pensions*. This issue is associated with pensions provided through certain multiple-employer defined benefit pension plans and to state or local governmental employers whose employees are provided with such pensions. This Statement establishes requirements for recognition and measurement of pension expense, expenditures, and liabilities; note disclosures; and required supplementary information for pensions that have the characteristics described above.

NOTE 2. CASH AND CASH EQUIVALENTS

The Fire District is governed by the deposit and investment limitations of New Jersey state law. The Deposits and investments held at December 31, 2016, and reported at fair value are as follows:

Mount Holly Township Fire District No. 1
Notes to Basic Financial Statements
For the Fiscal Year Ended December 31, 2016

NOTE 2. CASH AND CASH EQUIVALENTS (Continued):

Type	Carrying Value
Deposits:	
Demand Deposits	\$ 659,784
Total Deposits	<u>\$ 659,784</u>
Reconciliation of Statements of Net Position	
Unrestricted Assets:	
Cash and Cash Equivalents	\$ 603,315
Restricted Assets:	
Cash and Cash Equivalents	<u>56,469</u>
Total	<u>\$ 659,784</u>

Custodial Credit Risk Related to Deposits - Custodial credit risk refers to the risk that, in the event of a bank failure, the District's deposits may not be recovered. Although the Fire District does not have a formal policy regarding custodial credit risk, N.J.S.A. 17:9-41 et seq. requires that governmental units shall deposit public funds in public depositories protected from loss under the provisions of the Governmental Unit Deposit Protection Unit. Under the Act, the first \$250,000 of governmental deposits in each insured depository is protected by the Federal Deposit Insurance Corporation (FDIC). Public funds owned by the municipality in excess of FDIC insured amounts are protected by GUDPA. However, GUDPA does not protect intermingled trust funds such as salary withholdings or funds that may pass to the Fire District relative to the happening of a future condition. Such funds are shown as uninsured and uncollateralized. Of the Fire District's amount on deposit of \$755,911 as of December 31, 2016, \$250,000 was insured under FDIC and the remaining balance of \$505,911 was collateralized under GUDPA.

NOTE 3. CAPITAL ASSETS

Capital asset activity for the fiscal year ended December 31, 2016, was as follows:

	<u>Balance</u> <u>December 31,</u> <u>2015</u>	<u>Additions</u>	<u>Disposals</u>	<u>Balance</u> <u>December 31,</u> <u>2016</u>
Governmental Activities:				
<i>Capital Assets, not being depreciated:</i>				
Land	\$ 74,600			\$ 74,600
Construction in progress	<u> </u>	\$ 43,531	<u> </u>	<u>43,531</u>
Total capital assets, not being depreciated	<u>74,600</u>	<u>43,531</u>	<u> </u>	<u>118,131</u>
<i>Capital Assets, being depreciated:</i>				
Site Improvements				
Building and Building Improvements	123,400			123,400
Equipment	<u>1,599,370</u>	<u>31,926</u>	<u>350,000</u>	<u>1,281,296</u>
Total at Historical Cost	<u>1,797,370</u>	<u>75,457</u>	<u>350,000</u>	<u>1,522,827</u>
<i>Less Accumulated Depreciation:</i>				
Site Improvements				
Building and Building Improvements	(53,473)	(4,114)		(57,587)
Equipment	<u>(1,599,370)</u>	<u>(458)</u>	<u>(350,000)</u>	<u>(1,249,828)</u>
Totals accumulated depreciation	<u>(1,652,843)</u>	<u>(4,572)</u>	<u>(350,000)</u>	<u>(1,307,415)</u>
Governmental Activities Capital Assets, net	<u>\$ 144,527</u>	<u>70,885</u>	<u>-</u>	<u>\$ 215,412</u>

Mount Holly Township Fire District No. 1
Notes to Basic Financial Statements
For the Fiscal Year Ended December 31, 2016

NOTE 4. LONG-TERM OBLIGATIONS

During the fiscal year ended December 31, 2016, the following changes occurred in long-term obligations :

	<u>Principal Outstanding January 1, 2015</u>	<u>Additions</u>	<u>Reductions</u>	<u>Principal Outstanding December 31, 2016</u>
Capital Leases Payable	\$ 41,230		\$ 41,230	\$ -

Bonds Payable - The District had no bonds outstanding as of December 31, 2016

Capital Lease Payable - The Fire District is leasing with an option to purchase three Fire Trucks. The first truck totaled \$350,000 at an interest rate of 4.24% and a lease term of ten years. The second truck totaled \$345,971 at an interest rate of 4.06% and a lease term of ten years. The third truck totaled \$350,000 at an interest rate of 3.84% and a lease term of ten years. As of December 31, 2016 all three Fire Trucks have been paid off completely.

NOTE 5. OPERATING LEASES

At December 31, 2016, the Fire District had lease agreements in effect for the following:

Operating:
 One (1) Copier

Operating Leases - Future minimum lease payments under the operating lease agreement is as follows:

<u>Fiscal Year Ended</u>	<u>Amount</u>
2017	\$ 2,318
2018	<u>831</u>
	<u>\$ 3,149</u>

Rental payments under the operating lease for the year 2016 were \$2,318.

NOTE 6. PENSION PLANS

None of the District's employees participate in the Public Employees' Retirement System (PERS) or the Defined Contribution Retirement Program (DCRP).

NOTE 7. RISK MANAGEMENT

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; employee health and accident claims; and natural disasters. The District has chosen to purchase insurance to transfer risk to outside parties.

Property and Liability Insurance - The District maintains commercial insurance for all risks of loss, including property, liability, employee health, accident insurance and public official surety bonds. Settled claims resulting from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

Mount Holly Township Fire District No. 1
Notes to Basic Financial Statements
For the Fiscal Year Ended December 31, 2016

NOTE 8. PROPERTY TAXES

The following is a five year comparison of certain statistical information relative to property taxes and property tax collections for the current and previous four years.

Comparative Schedule of Tax Rates

	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>
Tax Rate	<u>\$0.096</u>	<u>\$0.096</u>	<u>\$0.091</u>	<u>\$0.091</u>	<u>\$0.090</u>
 <u>Assessed Valuation</u>					
2016	\$644,819,746				
2015		\$646,720,773			
2014			\$650,202,657		
2013				\$654,512,934	
2012					\$657,220,422

NOTE 9. FUND BALANCES

The Fire District has classified its fund balances with the following hierarchy:

Nonspendable - The Fire District does not have any nonspendable funds.

Spendable - The Fire District has classified the spendable fund balances as *Restricted, Assigned and Unassigned* and considered each to have been spent when expenditures are incurred. The Fire District currently has no funds classified as *Committed*.

Restricted Items:

Reserve for Future Capital Outlays -As of December 31, 2016, the balance in the Reserve for future capital outlays is \$56,469.

Assigned:

Designated for Subsequent Year's Expenditures - The Fire District has assigned a total of \$220,889 for appropriation of existing unassigned fund balance at year-end to eliminate a deficit in the upcoming 2017 budget.

Unassigned items - Represents the remainder of the Fire District's equity in governmental fund type balances. The balance at December 31, 2015 is \$362,281.

The following presents the assigned and unassigned fund balance as of the last five years and the amount utilized in the subsequent year's budget:

Mount Holly Township Fire District No. 1
Notes to Basic Financial Statements
For the Fiscal Year Ended December 31, 2016

NOTE 9. FUND BALANCES (Continued):

<u>Year</u>	<u>Balance Dec. 31,</u>	<u>Utilized In Budget of Succeeding Year</u>	<u>Percentage Budget of Succeeding Year</u>
2016	\$ 583,170	\$ 220,889	37.88%
2015	452,741	238,847	52.76%
2014	374,781	194,065	51.78%
2013	405,205	226,173	55.82%
2012	452,413	218,503	48.30%

NOTE 10. SPECIAL ELECTION

On December 12, 2015 a special election was held and the legal voters of the Township of Mount Holly approved a \$7,900,000 bond proposal. This proposal includes the construction of additions and renovations to the Relief Fire House, the necessary equipment and furniture for the improvements to the firehouse, and to make the necessary onsite and offsite improvements. It is anticipated that bonds will be issued to finance these improvements and the debt will be funded in future budgets.

NOTE 11: SUBSEQUENT EVENTS

The Mount Holly Fire District has evaluated subsequent events occurring after December 31, 2016 through the date of July 27, 2017, which is the date the financial statements were available to be issued.

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REQUIRED SUPPLEMENTARY INFORMATION – PART II

C. BUDGETARY COMPARISON SCHEDULES

**MOUNT HOLLY FIRE DISTRICT NO. 1
GENERAL FUND
BUDGETARY COMPARISON SCHEDULE -
SCHEDULE OF REVENUES AND EXPENDITURES
FOR THE FISCAL YEAR ENDED DECEMBER 31, 2016**

	ORIGINAL BUDGET	ADJUSTED FINAL BUDGET	ACTUAL	VARIANCE FAVORABLE/ (UNFAVORABLE)
Revenues:				
Local Sources:				
Local Tax Levy	\$500,030	500,030	500,030	
Uniform Fire Safety	36,600	36,600	41,798	5,198
Miscellaneous			926	926
Total Miscellaneous Revenues Anticipated	536,630	536,630	542,754	6,124
State Sources:				
Supplemental Fire Safety Grant	4,246	4,246	4,246	
Total State Sources	4,246	4,246	4,246	
Total Revenues	540,876	540,876	547,000	6,124
EXPENDITURES				
Operating Appropriations:				
Administration:				
Salaries and Wages	63,500	58,500	58,218	282
Fringe Benefits	5,000	5,000	3,787	1,213
Advertising	1,500	2,300	2,080	220
Public Relations	2,625	3,275	2,149	1,126
Training & Education	7,500	2,500	1,908	592
Information Technology	24,645	16,695	16,095	600
Copier Expenses	2,800	2,800	2,588	212
Election Expenses	1,300	1,300	1,233	67
Postage/Supplies/Software	500	500	222	278
Dues & Subscriptions	1,525	1,525	937	588
Office Supplies	2,500	1,000		1,000
Professional Services	37,500	73,900	72,055	1,845
Total Administration	150,895	169,295	161,272	8,023

**MOUNT HOLLY FIRE DISTRICT NO. 1
GENERAL FUND
BUDGETARY COMPARISON SCHEDULE -
SCHEDULE OF REVENUES AND EXPENDITURES
FOR THE FISCAL YEAR ENDED DECEMBER 31, 2016**

	ORIGINAL BUDGET	ADJUSTED FINAL BUDGET	ACTUAL	VARIANCE FAVORABLE/ (UNFAVORABLE)
Cost of Operations:				
Apparatus Officer	2,000	2,000	2,000	
Insurance	72,106	87,106	55,769	31,337
Health & Fitness	2,000	3,400	2,260	1,140
Communication Maintenance	1,500	1,500	234	1,266
Maintenance & Repairs - Building	37,400	20,900	20,573	327
Maintenance & Repairs - Equipment	11,550	13,550	12,941	609
Maintenance & Repairs - Vehicles	20,000	22,750	20,081	2,669
Fire Hydrant Rentals	125,000	120,000	100,612	19,388
Relief Fire Company - Rental	3,500			
Volunteer Incentive	15,000	15,000	12,631	2,369
Fuel	5,000	5,000	1,767	3,233
Member Recognition	10,000	10,000	2,216	7,784
Dues & Subscriptions	440	440	389	51
County Association	500	500	250	250
Exempt Association	1,000	1,000	746	254
Supplies & Materials	3,500	3,500	940	2,560
Uniforms	7,500	7,500	6,797	703
Training & Education	26,500	13,450	1,799	11,651
Utilities	52,000	50,500	47,799	2,701
Fire Prevention	18,285	18,285	8,691	9,594
Non-Bondable Equipment	41,000	41,000	33,548	7,452
Total Cost of Operations	455,781	437,381	332,043	105,338
Appropriations Off-Set with Revenues:				
Salaries and Wages	34,000	34,000	30,954	3,046
Payroll Taxes	2,600	2,600	2,302	298
Total Appropriations Off-Set With Revenues	36,600	36,600	33,256	3,344
Total Expenditures	643,276	643,276	526,571	116,705
Excess/(Deficiency) of Revenues Over/(Under)				
Expenditures Before Other Financing Sources/(Uses)	(102,400)	(102,400)	20,429	122,829
Other Financing Sources/(Uses):				
Operating Transfer			(25,000)	(25,000)
Gain on Sale of Assets			135,000	135,000
Total Other Financing Sources/(Uses)			110,000	110,000
Excess/(Deficiency) of Revenues Over/(Under)				
Expenditures After Other Financing Sources/(Uses)	(102,400)	(102,400)	130,429	232,829
Fund Balances, January 1	452,741	452,741	452,741	
Fund Balances, December 31	\$350,341	350,341	583,170	232,829
Recapitulation of Fund Balance:				
Assigned Fund Balance:				
Designated for Subsequent Year's Expenditures			220,889	
Unassigned Fund Balance			362,281	
Fund Balance per Governmental Funds (GAAP)			<u>583,170</u>	

D. CAPITAL PROJECTS FUND

**MOUNT HOLLY FIRE DISTRICT #1
CAPITAL PROJECTS FUND
SUMMARY SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCE-BUDGETARY BASIS
FOR THE FISCAL YEAR ENDED DECEMBER 31, 2016**

Revenues & Other Financing Sources:	
Local Tax Levy	\$75,000
Bond Proceeds & Transfers	25,000
	<hr/>
Total Revenues	100,000
	<hr/>
Expenditures & Other Financing Uses:	
Building Improvements - Professional Services	43,531
	<hr/>
Total Expenditures	43,531
	<hr/>
Excess/(Deficiency) of Revenues Over/(Under) Expenditures	56,469
Fund Balance - Beginning	<hr/>
Fund Balance - Ending	<u><u>\$56,469</u></u>

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E. LONG TERM DEBT SCHEDULES

**MOUNT HOLLY FIRE DISTRICT
LONG-TERM DEBT
SCHEDULE OF OBLIGATIONS UNDER CAPITAL LEASES
DECEMBER 31, 2016**

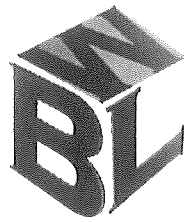
<u>PURPOSE</u>	<u>PRINCIPAL</u>	<u>INTEREST RATE</u>	<u>BALANCE DECEMBER 31, 2015</u>	<u>RETIRED</u>	<u>BALANCE DECEMBER 31, 2016</u>
Pumper/Fire Truck	156,906	3.990%	41,230	41,230	
		Total	\$41,230	41,230	

**MOUNT HOLLY FIRE DISTRICT NO. 1
DEBT SERVICE FUND
BUDGETARY COMPARISON SCHEDULE -
REVENUES - BUDGETARY AND ACTUAL
FOR THE FISCAL YEAR ENDED DECEMBER 31, 2016**

	ORIGINAL BUDGET	ADJUSTED FINAL BUDGET	ACTUAL	VARIANCE FAVORABLE/ (UNFAVORABLE)
Revenues:				
Local Tax Levy	\$42,815	42,815	42,815	
Total Miscellaneous Revenues Anticipated	42,815	42,815	42,815	
Expenditures:				
Regular Debt Service:				
Redemption of Principal	41,230	41,230	41,230	
Interest	1,585	1,585	1,585	
Total Expenditures	42,815	42,815	42,815	
Excess/(Deficiency) of Revenues Over/(Under) Expenditures				
Fund Balance, January 1				
Fund Balance, December 31				

GENERAL COMMENTS AND RECOMMENDATIONS





BRENT W. LEE & CO., LLC
Certified Public Accounting Firm

Board of Fire Commissioners
Mount Holly Township Fire District No. 1
Mount Holly, New Jersey 08060

I have audited the financial accounts and transactions of the Mount Holly Township Fire District No. 1 in the County of Burlington for the year ended December 31, 2016. In accordance with requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, the following are the *General Comments* and *Recommendations* for the year then ended.

GENERAL COMMENTS

Contracts and Agreements Required to be advertised by (N.J.S.A.40A:11-4)

N.J.S.A.40A:11-4 - Every contract or agreement, for the performance of any work or furnishing or hiring of any materials or supplies, the cost or the contract price whereof is to be paid with or out of public funds not included within the terms of Section 3 of this act, shall be made or awarded only by the governing body of the contracting unit after public advertising for bids and bidding therefore, except as is provided otherwise in this act or specifically by any other Law. No work, materials or supplies shall be undertaken, acquired or furnished for a sum exceeding in the aggregate of \$40,000 except by contract or agreement.

It is pointed out that the Board of Fire Commissioners has the responsibility of determining whether the expenditures in any category will exceed the statutory minimum within the fiscal year. Where question arises as to whether any contract or agreement might result in violation of the statute, the solicitor's opinion should be sought before a commitment is made.

The minutes indicate that resolutions were adopted authorizing the awarding of contracts or agreements for "Professional Services," per *N.J.S.A.40A:11-5*.

Inasmuch as the system of records did not provide for an accumulation of payments for categories for the performance of any work or the furnishing or hiring of any materials or supplies, the results of such an accumulation could not reasonably be ascertained. Disbursements were reviewed, however, to determine whether any clear-cut violations existed.

The Minutes indicate that no bids were requested by public advertising.

Contracts and Agreements Requiring Solicitation of Quotations

The examination of expenditures did not reveal any instances where individual payments, contracts or agreements in excess of \$6,000 "for the performance of any work or the furnishing or hiring of any materials or supplies", other than those where bids had been previously sought by public advertisement or where a resolution had been previously adopted under the provision of (*N.J.S.A. 40A:11-6.1*).

Examination of Vouchers

A test examination of vouchers paid during the year under audit indicated them to be in good order.

Follow-up on Prior Years' Findings

There were no prior year audit findings requiring corrective action.

Acknowledgment

I received the complete cooperation of all officials and employees of the District and I greatly appreciate the courtesies extended to the members of the audit team.

The problems and weaknesses noted in my review were not of such magnitude that they would affect my ability to express an opinion on the financial statements taken as a whole.

Should you have any questions concerning our comments or recommendations, or should you desire any assistance in implementing our recommendations, please call me.



Brent W. Lee
Certified Public Accountant

July 27, 2017