

**BOARD of FIRE COMMISSIONERS
MOUNT HOLLY FIRE DISTRICT No. 1**

*Meeting Minutes
Wednesday, January 2, 2019
7:30pm, Fire District Administration Office*

Call to Order:

Chairman Pike called the January 2, 2019 meeting of the Board of Fire Commissioners of Mount Holly Fire District No. 1 to order at 7:35 PM.

Statement of Adequate Notice:

Director Donnelly read the following statement aloud:

The New Jersey Open Public Meetings Act was enacted to insure the right of the public to have advance notice of and the right to attend all meetings of public bodies at which any business affecting the public's interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Mount Holly Fire District No. 1 has caused notice of this meeting to be given by having the date, time, place, and agenda to the extent known thereof posted as follows:

Published in the Burlington County Times (April 12, 2018).
Published in the Courier Post (April 12, 2018).
Forwarded to the Municipal Clerk for posting (April 6, 2018).
Posted in the Fire District Administration Office.
Posted at the Relief Fire Company.
Posted on the Official Fire District Website

The Notice set forth that formal action may be taken.

Roll Call:

Present: Commissioner Fajgier, Commissioner Haines, Chairman Pike

Absent: Commissioner Brown, Vice Chairman McIlwee

Staff & Professionals: Director Donnelly, Clerk Mangan

Pledge of Allegiance & Moment of Silence:

Chairman Pike requested that all present stand for the Pledge of Allegiance and remain standing for a moment of silence for our departed members and those lost in the line of duty.

Announcement of Emergency Exits:

Chairman Pike read the announcement aloud.

Approval of Meeting Minutes:

December 5, 2018 Board of Fire Commissioners Meeting

Commissioner Haines offered a motion to accept the minutes as presented. Commissioner Fajgier provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Fajgier, Haines, Pike

Nay:

Abstain: Brown

Approval of Monthly District Reports:

Chief Apparatus Officer – December 2018

Fire Official – December 2018

Fire Chief – No report

Commissioner Fajgier offered a motion to approve the reports as read by Director Donnelly. Commissioner Haines provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Fajgier, Haines, Pike

Nay:

Abstain:

Approval of Vouchers:

As prepared and presented.

Commissioner Fajgier offered a motion to approve the vouchers as presented. Commissioner Haines provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Fajgier, Haines, Pike

Nay:

Abstain:

Matters Presented by the Public:

No members of the public wished to address the Board.

Old Business:

Relief project update

Relocation of Fire Prevention Bureau

Director Donnelly discussed a lag in work by the engineer. A meeting is being scheduled with the engineer to discuss a revised project timeline and anticipated date for DEP application. Mr. Sendzik continues to make incremental progress with the acquisition of property.

Verizon has been scheduled to install new FiOS connections at the new Fire Prevention Bureau. As new IT infrastructure was budgeted for in 2019, new computers will be installed at the new

location prior to moving the office. Once furniture and the IT infrastructure are in place, Director Donnelly will coordinate the transfer of the office with staff and Verizon to swap telephone numbers.

New Business:

Resolution 2019-1 Resolution Authorizing Executive Session

Chairman Pike advised that a Resolution for Executive Session was needed for the discussion of matters of personnel. He anticipated the session to take 10 minutes and that, upon return to the public, formal action may be taken.

Commissioner Haines provided a motion to move the Resolution and enter into Executive Session. Commissioner Fajgier provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Fajgier, Haines, Pike

Nay:

Abstain:

The Board entered into Executive Session at 8:46pm.

While in Executive Session, Chairman Pike discussed the officer selection process and wished to present the personnel committees recommendation for a command structure of the District in 2019. Following a brief discussion, Commissioner Haines offered a motion to conclude the Executive Session and return to public session. Commissioner Fajgier provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Fajgier, Haines, Pike

Nay:

Abstain:

The Board returned to public session at 8:53pm.

After reconvening the public, Chairman Pike presented to the Board the recommendations of District operational officers for the year 2019. The recommendations were as follows:

Chief: Kevin Gimeno

Deputy Chief: Thomas Mason Jr.

Lieutenants: Timothy Fuller & Matthew Pond

Following the recommendation of the personnel committee, Chairman Pike presented a motion to approve Kevin Gimeno as Chief. Commissioner Fajgier provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Fajgier, Pike

Nay:
Abstain: Haines

Commissioner Fajgier offered a motion to approve Thomas Mason Jr. as Deputy Chief. Commissioner Haines provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Fajgier, Haines, Pike
Nay:
Abstain:

Commissioner Haines offered a motion to approve Timothy Fuller as Lieutenant. Commissioner Fajgier provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Fajgier, Haines, Pike
Nay:
Abstain:

Commissioner Haines offered a motion to approve Matthew Pond as Lieutenant. Commissioner Fajgier provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Fajgier, Haines, Pike
Nay:
Abstain:

The members of the Board provided congratulations to those newly appointed officers who were in attendance.

Matters to be Presented by the Director:
2019 Budget & Fire District Election

Director Donnelly reminded those present that the budget will be sent to DCA following its adoption next week. He also advised of the anticipated increase in mail-in ballots expected this year.

Matters to be Presented by the Solicitor:
No report

Matters to be Presented by the Board:
Chairman Pike advised those in attendance of the next scheduled meetings of the Board.

Next Meetings: BOFC Budget Adoption, Wednesday, January 9, 7:00pm,
Fire District Administration Office

BOFC Meeting, Wednesday, February 6, 7:30pm,
Fire District Administration Office

Annual Fire District Election, Saturday, February 16,
2-9pm, Mount Holly Township Municipal Building

Adjournment:

With no other business on the agenda or being presented for consideration, Commissioner Haines offered a motion for adjournment. Commissioner Fajgier provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Fajgier, Haines, Pike

Nay:

Abstain:

The meeting was adjourned by Chairman Pike at 8:56pm.

Respectfully submitted,

Stefanie Haines, Secretary
(as prepared by Director Donnelly)