

**BOARD of FIRE COMMISSIONERS
MOUNT HOLLY FIRE DISTRICT No. 1**

*Meeting Minutes
Wednesday, April 3, 2019
7:30pm, Fire District Administration Office*

Call to Order:

Vice Chairman McIlwee called the April 3, 2019 meeting of the Board of Fire Commissioners of Mount Holly Fire District No. 1 to order at 7:30 PM.

Statement of Adequate Notice:

Director Donnelly read the following statement aloud:

The New Jersey Open Public Meetings Act was enacted to insure the right of the public to have advance notice of and the right to attend all meetings of public bodies at which any business affecting the public's interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Mount Holly Fire District No. 1 has caused notice of this meeting to be given by having the date, time, place, and agenda to the extent known thereof posted as follows:

Published in the Burlington County Times (March 29, 2019).
Published in the Courier Post (March 29, 2019).
Forwarded to the Municipal Clerk for posting (March 27, 2019).
Posted in the Fire District Administration Office.
Posted at the Relief Fire Company.
Posted on the Official Fire District Website

The Notice set forth that formal action may be taken.

Roll Call:

Present: Commissioner Fajgier, Commissioner Haines, Commissioner Brown, Vice Chairman McIlwee

Absent: Chairman Pike

Staff & Professionals: Director Donnelly, Clerk Brooks, Clerk Mangan

Pledge of Allegiance & Moment of Silence:

Vice Chairman McIlwee requested that all present stand for the Pledge of Allegiance and remain standing for a moment of silence for our departed members and those lost in the line of duty.

Announcement of Emergency Exits:

Director Donnelly read the announcement aloud.

Approval of Meeting Minutes:

March 6, 2019 Board of Fire Commissioners Meeting

Commissioner Fajgier offered a motion to accept the minutes as presented. Commissioner Haines provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Fajgier, Haines, Brown

Nay:

Abstain: McIlwee

Approval of Monthly District Reports:

Chief Apparatus Officer – March 2019

Fire Official – March 2019

Fire Chief – March 2019

Commissioner Haines offered a motion to approve the reports as read by Director Donnelly. Commissioner Fajgier provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Fajgier, Haines, Brown, McIlwee

Nay:

Approval of Vouchers:

As prepared and presented.

Commissioner Fajgier offered a motion to approve the vouchers as presented. Commissioner Haines provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Fajgier, Haines, Brown, McIlwee

Nay:

Matters Presented by the Public:

No members of the public wished to address the Board.

Old Business:

Relief project update

Bureau of Fire Prevention

Director Donnelly advised the Board that the Green Acres application has been submitted and that the DEP Land Use application is being finalized. Though applications have been prepared and submitted, there are still lengthy timelines that regulatory agencies have to review the applications. While the reviews are ongoing, the project team will continue to move forward with preparation of construction documents and other ancillary applications. In the interim, the District will begin to clear the site in order to provide prospective bidders a cleaner site to work with. After speaking with the project team and our construction manager, it has been mentioned

that a clean site would save significant construction dollars in the bid process in addition to shortening the construction timeline.

There are numerous meetings being scheduled over the course of the next few months as the project progresses. These meetings will include our project team and various regulatory agencies.

Director Donnelly also advised of the change in Fire Marshal and Fire Official that had been discussed and ratified by the Board.

New Business:

Resolution 2019-17 Resolution Authorizing Contract for Lawn Maintenance Services
(Resolution authorizes agreement with Father Nature Landscaping for lawn maintenance services)

Commissioner Haines offered a motion to approve the resolution as presented. Commissioner Fajgier provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Fajgier, Haines, Brown, McIlwee
Nay:

Resolution 2019-18 Resolution Authorizing Contract for Demolition Services
(Resolution authorizes agreement with Winzinger, Inc. for demolition services)

Commissioner Fajgier offered a motion to approve the resolution as presented. Commissioner Haines provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Fajgier, Haines, McIlwee
Nay:
Abstain: Brown

Matters to be Presented by the Director:

Vehicle purchase

Director Donnelly advised the Board that he has received email correspondence from Winner Ford stating that the replacement fire police unit is scheduled to be delivered to Winner in the beginning of May. Following delivery, it will be scheduled for fit out.

The Director also advised the Board that the District has several fire helmets which are no longer of use or have value to the District. Chief Gimeno has communicated that Hainesport Fire Company (HFC) is in need of fire helmets and has requested that the District transfer seven of these helmets to HFC. The Director advised the Board that the District had received several lengths of 5" supply hose in recent months as HFC no longer has use for it. The Director recommended that the Board introduce a resolution declaring that the requested seven helmets are of no value to the District and that they be conveyed to HFC.

Commissioner Brown presented a motion to add Resolution 2019-19 to the agenda. Commissioner Haines provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Fajgier, Haines, Brown, McIlwee
Nay:

Resolution 2019-19 Resolution Authorizing Transfer of Surplus Property

Commissioner Haines presented a motion to approve the resolution as presented. Commissioner Brown provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Fajgier, Haines, Brown, McIlwee
Nay:

Matters to be Presented by the Solicitor:

No report.

Matters to be Presented by the Board:

Vice Chairman McIlwee advised those in attendance of the next scheduled meetings of the Board.

Next Meetings: BOFC Meeting, Wednesday, May 1, 7:30pm,
Fire District Administration Office

BOFC Meeting, Wednesday, June 5, 7:30pm,
Fire District Administration Office

Adjournment:

With no other business on the agenda or being presented for consideration, Commissioner Haines offered a motion for adjournment. Commissioner Fajgier provided a second to the motion. At call of the roll, the vote was recorded as follows:

Aye: Fajgier, Haines, Brown, McIlwee
Nay:
Abstain:

The meeting was adjourned by Vice Chairman McIlwee at 7:55pm.

Respectfully submitted,

Stefanie Haines, Secretary
(as prepared by Director Donnelly)